

**Action Plan – Colin Kidd HMP Bure 05/09/2017**

No	Recommendation	Accepted/Not Accepted	Response	Target date for completion and function responsible
1	The Head of Healthcare should ensure that clinicians promptly and appropriately review and follow up abnormal blood test results, especially where the results may indicate a significant condition.	Accepted	The process was reviewed in February 2018 – A Lead Nurse who is also a Nurse Prescriber has been identified and tasked to review all pathology results daily. Any abnormal findings are booked to see the GP and recorded appropriately on SystmOne. A Standard Operating Procedure has been completed to ensure compliance and provide robust quality assurance on service provision. Any urgent abnormalities are dealt with by the Nurse Prescriber, Head of Health Care or out of hours GP. All relevant parties/clinicians have been provided a copy of the Standard Operating Procedure of which acceptance and understanding has been documented by Head of Health Care.	Complete Head of Healthcare
2	The Governor should ensure that all staff are familiar with the local policy on entering cells and that they react appropriately when discovering a prisoner in need of urgent assistance.	Accepted	<p>An Information for Colleagues (IFC) was published to all staff at the end of July 2018 providing clear guidance of their responsibilities with regard to unlocking and entering cells during the night state.</p> <p>To support this process the Head of Safer Prisons and Equality will liaise and instruct all managers to provide a return evidencing all uniformed grades have received, read and understood the published IFR.</p> <p>Local Security Strategy (LSS), Night orders and Night operating</p>	Complete Head of Safer Prisons and Equality 31 August 2018 Head of Safer Prisons and Equality

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			<p>policy will be reviewed and updated in September 2018 to ensure it exactly replicates the national policy as per the National Security Framework and PSI 24/2011.</p> <p>All night duty staff who patrol residential units will be briefed in September 2018 by Managers about how to respond to such an incident when it occurs during their duty period. This will include reference to correct policy and procedure as well to case studies so that previous learning points can be acknowledged and future repetition avoided.</p>	<p>30 September 2018 Head of Security and Operations</p> <p>30 September 2018 Head of Security and Operations</p>
3	The Governor should ensure that all staff are familiar with the local policy on emergency codes and are confident in using them.	Accepted	<p>An updated notice on HMP Bure’s Emergency Response Codes was published and issued to staff at the end of February 2018. The notice reinforces the arrangements and staff mandatory actions for Code Blue/Red medical emergencies.</p> <p>To support this process the Head of Safer Prisons and Equality will liaise and instruct all managers to provide a return evidencing all uniformed grades have received, read und understood Emergency Code Notice To Colleagues.</p>	<p>Complete</p> <p>Complete Head of Safer Prisons and Equality</p>