

Action Plan – Self Inflicted HMP Winchester - Mr Michael Folley

No	Recommendation	Accepted/Not Accepted	Response	Target date for completion and function responsible
1	<p>The Governor should ensure that Reception staff identify prisoners at risk of suicide and self-harm and manage them appropriately by ensuring they:</p> <ul style="list-style-type: none"> • All reception staff have a clear understanding of their responsibilities • Read all documentation accompanying a prisoner so that they can make an informed assessment of a prisoners risk of suicide or self-harm • Consider and record all known risk factors of prisoners when determining their risk of suicide or self-harm • Alert other Reception staff responsible for assessing risk of suicide or self-harm, particularly the reception nurse to potential risk factors and pass on all relevant documentation • Open an ACCT whenever a 	Accepted	<p>All staff will receive the national Suicide and Self-Harm (SASH) training currently being rolled out across the prison estate. This training outlines staff responsibilities regarding the identification and management of prisoners at risk of suicide and self-harm. Reception staff are being prioritised for this training. Regular QTLB (Quick Time Learning Bulletins) are also sent to staff via e-mail, and also within the establishment’s weekly staff bulletin known as the Warbler.</p> <p>All reception staff have been reminded via monthly team briefings and supervision of the need to consider all available risk-related information, including the Suicide and Self-Harm warning form (SASH), the Person Escort Record (PER), NOMIS, and the Police National Computer (PNC) before interviewing the prisoner, to open an ACCT where risks have been identified, and to ensure that any relevant information and documentation is shared with healthcare.</p> <p>The PER and SASH are now integrated and are checked and signed by reception managers during the handover from escort staff, and a red flag page alerts reception staff to any risks or concerns. A list of risk factors for staff to consider during interaction and observation of all men passing through reception is now displayed in the reception area.</p> <p>A new Reception healthcare screening process was introduced early December 2017. An NHS National Screening Template is</p>	<p>Reception manager Head of Healthcare Completed</p>

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	prisoner has significant risk factors, irrespective of their stated intentions		now used, which has enabled a more comprehensive screening process allowing a better recording of diagnosis, referrals and signposting.	
2	The Governor should ensure that all prison staff are aware of, and understand PSI 03/2013 and their responsibilities during a medical emergency, including efficient communication of the nature of the emergency and ensuring there are no delays in calling an emergency ambulance	Accepted	In January 2018 instructions regarding the correct procedures to follow when calling a medical emergency were circulated to all staff by NTS (25/2018), morning briefings & the Warbler (local staff Newsletter). Procedural reminders will continue to be published on a regular basis. To reinforce this, small credit card size booklets outlining the procedure are being developed and will be issued to all staff.	Head of Safer Custody June 2018