

Action Plan – Colin Wasey HMP Holme House NC 02/03/2018

No	Recommendation	Accepted/Not Accepted	Response	Target date for completion and function responsible
1	The Head of the Public Protection Casework Unit at Her Majesty’s Prison and Probation Service should review the compassionate release process within PPCS to ensure that applications for compassionate release for terminally ill prisoners are decided promptly.	Accepted	<p>Applications for compassionate release for terminally ill prisoners have always been a priority for the Public Protection Casework Section.</p> <p>The Head of the Public Protection Casework Section (PPCS) at her Majesty’s Prison and Probation Service has reviewed the process for dealing with such applications, to ensure they are decided promptly. Once PPCS has received all of the information it requires to fully consider an application, a case manager will be required to complete an initial consideration within 24 working hours, and submit it to a senior manager.</p> <p>The senior manager will consider the application on the same working day, and submit to the Head of Public Protection Group (PPG), unless there is a need to request further information or seek clarification. If so, this will be requested on the same working day.</p> <p>Once received, the Head of PPG will consider the application within 24 working hours. If the Head of PPG is unavailable, as a contingency, the application will be sent to the Head of PPG’s manager, or another senior manager of a similar grade.</p> <p>The Head of PPCS has issued a reminder to all staff dealing with applications for compassionate release for terminally ill prisoners, that once all information has been received, applications should be considered within 24 hours and submitted to a senior manager, and that senior managers must consider them on the same working day.</p>	<p>Complete</p> <p>Head of PPCS</p> <p>Completed August 2018</p> <p>Head of PPG</p> <p>Completed August 2018</p>