

Action Plan – Neil Black at HMP Birmingham Natural Causes 31/03/2018

No	Recommendation	Accepted/Not Accepted	Response	Target date for completion and function responsible
1	The Governor should ensure that when a prisoner is seriously ill or is diagnosed with a terminal illness, a family liaison officer and a deputy family liaison officer are promptly appointed to act as points of contact and support for the prisoner's next of kin.	Accepted	<p>In October 2018, the first of a monthly multi-disciplinary meeting took place to review those men who are seriously ill or is diagnosed with a terminal illness to ensure that they are allocated with a family liaison officer and a deputy family liaison officer. This meeting will continue to monitor those diagnosed to ensure that Family Liaison Officers are in place.</p> <p>All Family Liaison officers and Duty Directors were reminded via e-mail by an email briefing in October 2018 that a prisoner's next of kin should be informed if he becomes seriously ill. Once Healthcare confirm that a prisoner is considered to be seriously ill, the Duty Director is required to contact the next of kin or Family Liaison officer and make a record of this on the risk assessment form.</p>	Complete Governor
2	The Governor should ensure that family liaison officers are aware which telephones within the prison can be used for making international telephone calls	Accepted	All Family Liaison Officer have been informed about which telephones within the prison can be used for making international telephone calls. Family Liaison Officers were informed during a meeting with the Head of Safer Custody in April 2018. A further reminder was sent by email as a reminder in October 2018.	Complete Governor