

Action Plan-Stephen Richards , HMP PARC and CARDIFF NC. 24/08/2016

No	Recommendation	Accepted/Not Accepted	Response	Target date for completion and function responsible
1	The Governor and Head of Healthcare at Cardiff should ensure that new prisoners do not miss hospital appointments unless there are properly justified, exceptional and fully recorded reasons	Accepted	<p>The Nurse carrying out the initial Health Screen will use the task facility via SystmOne to request a follow up and confirm/rearrange any outstanding hospital appointments.</p> <p>When an appointment is confirmed, an entry is made on SystmOne and NOMIS. If an appointment has to be rearranged for security/operational reasons the healthcare administration staff will fully document the reasons for non-attendance or changing the appointment on SystmOne and NOMIS. The Head of Healthcare reminded healthcare administration staff of this process in July and continues to monitor performance. This process is currently in place.</p>	<p>Completed July 2017</p> <p>Head of Healthcare</p>
2	The Director and Head of Healthcare at Parc should ensure that all staff undertaking risk assessments for prisoners taken to hospital understand the legal position on the use of restraints and that assessments fully take into account the health of a prisoner and are based on the actual risk the prisoner presents at the time	Accepted	<p>Where any prisoner remains out at hospital as a bedwatch they will be discussed at the Senior Managers Operational morning meeting which is held every weekday morning at 9am. Any changes / review of restraints will be discussed and recorded as to the appropriateness of the cuffing arrangements and this will be managed by the Duty Director. In addition to this, where any staff visit the prisoner at the bedwatch, including Chaplaincy, Security and the Duty Manager they will also feedback any concerns & regarding restraints to the Duty Director. Any changes to the cuffing arrangements, due to changes highlighted by staff at the bedwatches, will be managed by the Duty Director to ensure that the actual risk(s) the prisoner presents at the time have been taken into account.</p>	<p>Completed June 2017</p> <p>Head of Healthcare & Head of Security</p>