

Action Plan - Ms Jenny Swift HMP Doncaster Self- Inflicted 30/12/2016

| No | Recommendation | Accepted/Not Accepted | Response | Target date for completion and function responsible |
|----|---|-----------------------|---|---|
| 1 | <p>The Director and Head of Healthcare at HMP Doncaster should ensure that all staff participate in education and training in respect of the needs of transgender persons and, in particular, they should be familiar with their responsibilities in respect of the HMPPS instruction on transgender prisoners.</p> | Accepted | <p>The Director has ensured that all staff new to the prison receive equality training which includes a section on transgender prisoners and how they should be supported. A training session was held in July 2017 attended by 150 staff and a notice to staff and a training brief will be sent out to all staff outlining the responsibilities for their role. There will be further focused training for those staff who work directly with transgender prisoners.</p> <p>Training in the management of transgender prisoners was sourced as a priority and completed by all healthcare staff over two days in May 2017. The HMPPS PSI on transgender prisons has been distributed to all healthcare staff, who have all confirmed they have read this via signed declaration of understanding.</p> | <p>Assistant Director Safer Custody August 2017</p> <p>Head of Healthcare Completed</p> |
| 2 | <p>The Head of Healthcare should ensure that in all instances where a prisoner self-harms and healthcare staff attend, it should be noted within the SystmOne healthcare record in order to inform members of the healthcare team in their subsequent work with that prisoner.</p> | Accepted | <p>Healthcare staff are accountable and responsible for contemporaneous record keeping, and failing to do so is in breach of contractual requirements and the Nursing and Midwifery Council Code of Conduct. Any omissions or failings in record keeping standards are managed through Trust Policy and Procedure.</p> <p>All healthcare staff have a mandatory requirement to complete Information Governance training, completion of which is monitored through Trust Contract & Performance.</p> <p>Appropriate systems, procedure and policy are in place to manage record keeping through audit and staff are held individually accountable.</p> <p>All healthcare staff receive monthly Managerial Supervision. In each session case notes are examined and record keeping is explored for omissions or areas of good practice. All managers have been reminded to discuss this case and reiterate the importance of good contemporaneous record keeping. Evidence of discussions are located in staff personal file to assure compliance with this action point.</p> | Completed Head of Healthcare |

| | | | |
|---|-----------------|---|---|
| <p>3 Given the likely complexity of their needs, the Head of Healthcare should ensure that all transgender persons admitted to Doncaster benefit from a comprehensive healthcare assessment in respect of their physical and mental health and are seen by a GP and a member of the mental health team as soon after admission as practical</p> | <p>Accepted</p> | <p>All transgender patients are now provided with an appointment with the GP the day after their admission to ensure all complex needs are identified and appropriate care plans implemented.</p> <p>All transgender patients are discussed at the weekly Complex Care meeting to ensure a named nurse is allocated to coordinate their care. This ensures continuity of care, therapeutic relationship building and through care is maintained for return to the community</p> | <p>Completed Head of Healthcare</p> |
|---|-----------------|---|---|