

Action Plan – Peter Barber. HMP Channings Wood. Self- Inflicted. 19/05/2018

No	Recommendation	Accepted/Not Accepted	Response	Target date for completion and function responsible
1	The Governor should ensure that all applications for transfer, and the subsequent actions and decisions, are recorded on a prisoner's record.	Accepted	<p>An 'action and decision log' is now recorded on individual's NOMIS record when an application for transfer has been submitted. A Governor's notice to staff was published in January 2019 setting out the process for recording actions.</p> <p>The Head of the Offender Management Unit is undertaking assurance of this process by carrying out monthly checks to ensure that actions and decisions are being recorded correctly.</p>	Head of Offender Management Unit Completed
2	The senior case manager for Catch 22 at Channings Wood should ensure that case workers consult prisoners' records before conducting assessments.	Accepted	<p>Cases are allocated to case managers on a weekly basis, with due regard being given to risk alerts on NOMIS, as well as caseload history and demographics.</p> <p>All case managers now prepare for their resettlement reviews using the following approach:</p> <ul style="list-style-type: none"> • The Basic Custody Screening tool is reviewed alongside the most up to date OASys assessments. • NOMIS alerts and case notes are also reviewed at this stage. Where there is evidence of the prisoner being on an ACCT or having an ACCT in post closure, contact is made with the relevant ACCT case manager. • All resettlement plans are input to OASys and a relevant copy input to NOMIS as a case note. • The plans are shared with the offender manager in the community to approve relevant actions as well as being copied to the prison based offender supervisor. <p>This process is quality assured by line managers and contract</p>	Senior Case Manager for Catch 22 Completed

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			management teams reviewing 10% of plans and when issues are identified these are addressed at regular staff supervision sessions.	
3	The Governor should ensure all staff, irrespective of status, position or experience, are offered formal support from the prison following a death in custody	Accepted	<p>All managers received training on debriefing from the High Security Wellbeing Strategy Manager in November 2018, and Channings Wood's local strategy under the people strand sets out measures to provide additional peer support training. This will be in place by March 2019.</p> <p>A staff care team has been in place since October 2018 and is led by staff who have received care team training. In line with PSI 64/2011 a critical incident debrief follows all deaths in custody.</p> <p>The care team leader now meets with the Governor monthly to provide feedback regarding themes, issues and concerns raised during debriefs and formal support following an incident.</p> <p>A notice to colleagues is issued following a death to inform staff how they can access support and further advice or information. Staff involved in the incident are interviewed by their head of function to ensure support is offered and that staff understand how to access confidential support.</p>	Deputy Governor March 2019