

Action Plan- Edwin Lewis O'Donnell. HMP Liverpool. Self- Inflicted. 23/10/2016

No	Recommendation	Accepted/Not Accepted	Response	Target date for completion and function responsible
1	The Governor and Head of Healthcare should ensure that a high screening score for anxiety and depression should be considered as part of a mental health assessment	Accepted	The Head of Healthcare will instruct staff via e-mail that when initiating a Mental Health Assessment this should include completing a Generalised Anxiety Disorder (GAD) and a Patient Health Questionnaire (PHQ) which assists with measuring anxiety and Mental Health Well Being	Head of Healthcare July 2017
2	All members of staff who have had meaningful contact with a prisoner kept in the segregation unit under prison rule 45 (good order or discipline) should be invited to attend segregation review boards	Accepted	<p>A Notice to Staff (NTS) was published in June 2017 advising all staff that have meaningful contact with a prisoner on the Segregation Unit are expected to attend the review board.</p> <p>The Head of Safer Custody wrote to the Head of Offender Management Unit in May 2017 requesting that where any prisoner located in the segregation unit has an offender supervisor or offender manager, that individual should attend ACCT case reviews. This Head of the Offender Management Unit sent an instruction to all Offender Supervisors in May 2017 advising that where possible they must attend ACCT reviews of offenders on their case load.</p> <p>The Safer Custody administration team from May 2017, will email daily a list of ACCT reviews taking place the following day to:</p> <ul style="list-style-type: none"> • Band 4 wing supervisors • Internal Healthcare providers including Mental Health services and Lancashire Care • Offender Management Unit • Governors Secretary • Senior Management Team <p>This information is published on the Daily Briefing along with a list of all prisoners who have had ACCT documents opened in the last 24 hours.</p> <p>A Management Quality Assurance ACCT system has been devised and was implemented in May 2017. This check includes attendance at reviews. Also included within this system are quality assurance checks by Band 5 Custodial Managers and Band 7 and 8 Residential Governors.</p>	Head of Safer Prisons and Equalities Completed

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			Findings and learning from this will be discussed at the Safer Custody Meeting.	
3	<p>The Governor should ensure that prison staff manage prisoners at risk of suicide or self-harm in line with national guidelines. In particular:</p> <ul style="list-style-type: none"> • Prisoners at risk are not held in the segregation unit unless all other options have been considered and excluded and there are fully documented reasons to explain the exceptional circumstances. • The frequency of observations should reflect the prisoner's risk and staff should adjust them when that risk changes. • Staff should review a prisoner's risk when they express thoughts of suicide or self-harm. • A multidisciplinary case review should be held when there is evidence of significant change in risk. • Staff should check on prisoners subject to ACCT procedures at unpredictable intervals and record their observations 	Accepted	<p>An NTS was issued in May 2017 reminding of staff of their responsibilities in managing prisoners at risk of suicide or self-harm, specifically pointing staff to the requirements set out in the recommendation.</p> <p>Staff were reminded in this NTS that an exceptional circumstances form must be completed at initial segregation, when an ACCT is opened in the Segregation Unit, and at each subsequent review. The NTS will also remind staff that the exceptional circumstances form must record that all other options have been explored and the reasons they have been rejected.</p> <p>A new modular training package has been devised nationally which includes modules on Recognising Risks and Triggers, opening an ACCT, Referring Prisoners, Resilience and Mental Health</p> <p>SASH training is now part of Academy days and after the summer leave period additional SASH training days will be identified. Staff working in those high risk areas identified will be prioritised. The projection for all staff to complete the new SASH training is December 2018.</p>	<p>Head of Safer Prison and Equalities Completed</p> <p>August 2017</p>
4	The Governor and Head of Healthcare should ensure that healthcare staff attend the prisoners in the segregation	Accepted	The Head of Healthcare notified all staff by email in May 2017 of the requirement to attend the Segregation Unit. The Integrated Mental Health Team (IMHT) and GPs will attend the SACU each day of the week, and GPs attend Monday,	Head of Healthcare Completed

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	unit everyday		Wednesday and Friday with nursing staff attending on the other days of the week. Staff will be reminded in the email of the need to record attendance within the patient's clinical record, SystemOne.	
5	Nursing staff who attend segregation review boards should record this in the prisoner's clinical record	Accepted	Nursing staff who attend segregation review boards were reminded of the need to record attendance within the patient's clinical record, SystemOne via email in May 2017.	Head of Healthcare Completed
6	The Deputy Director of Custody should ensure that the facilities management contract to repair cells operates effectively	Accepted	The Acting Director of North West Prisons has in place site specific progress meetings to monitor the progress of all required actions to bring about improvements to the standard of accommodation at HMP Liverpool.	Governor Prison Group Director Completed
7	The Governor should ensure that there is a protocol in the segregation unit of the steps staff should take if they consider a prisoner to be under the influence of drugs.	Accepted	The Approach and Strategy to NPS along with the actions flow chart is now displayed in the Segregation Unit Office. A NTS with the Approach and Strategy to NPS was sent out to all staff in May 2017. The strategy includes a flow chart of what actions need to be taken if staff suspect that a prisoner has used NPS.	Head of Safer Prisons and Equalities Completed
8	The Governor should ensure that when informing family members of a death, staff avoid speculation until the facts become known	Accepted	The Governor will remind all FLOs of the need to avoid speculation when informing family members of a death.	Governor August 2017