

Action Plan – Alfred Whitehouse. HMP Leeds . NC. 28/11/2016

No	Recommendation	Accepted/Not Accepted	Response	Target date for completion and function responsible
1	The Governor and Head of Healthcare should ensure that all staff undertaking risk assessments understand the legal position on the use of restraints and that assessments fully take into account the health of a prisoner and are based on the actual risk the prisoner presents at the time	Accepted	<p>Graham Judgement considerations form part of the Security Escort Risk Assessment. A reminder of this has been cascaded to Operational Managers who are responsible for authorising cuffing arrangements.</p> <p>In addition, healthcare staff will be briefed by the Security team to ensure that they understand the judgement and the link between this and the information required of them, such as mobility levels, to aid Operational Managers in their decision making</p>	Head of Security Head of Healthcare July 2017
2	Escorting staff using restraints should use only approved equipment when appropriately authorised. Staff should understand the limits of their authority and the implications of using unauthorised restraints and the inappropriate use of force	Accepted	A disciplinary investigation has been commissioned based on the actions of individuals concerned as this practice is not wide spread and there have been no similar incidents reported pre or post this. The outcomes of the investigations will be fed back to the PPO.	Governing Governor July 2017
3	The Governor should ensure staff behave professionally when on external escort, and log all significant events in the bed watch log.	Accepted	A notice has been issued reminding staff of their professional obligations during bed watches. Additionally, every bedwatch pack includes clear guidance on the expectations of bedwatch staff and the care expected of them.	Head of Security Completed
4	The Governor should investigate fully the reported concerns raised by hospital staff about the conduct of those responsible for escorting Mr Whitehouse during his time in hospital	Accepted	The report from hospital was subject to a managerial enquiry. This was completed by an Operational Governor and the appropriate action taken.	Governor Completed

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	and take such action as may be appropriate			
5	The Governor should ensure that staff are aware of their responsibilities, set out in PSI 50/2010, to provide all relevant material to the Ombudsman	Accepted	The PPO notice to staff issued prior to the arrival of the PPO will be updated to include the cravat "...including information which may be subject to police/disciplinary investigation"	Head of Safety June 2017
6	The Governor should ensure that a family liaison officer or appropriate member of staff is appointed as soon as a prisoner is diagnosed with a serious illness, in line with Prison Service Instructions.	Accepted	All staff will be reminded of the need to appoint a family liaison officer as soon as a prisoner is diagnosed with a serious illness, and of the need to maintain consistency of this role wherever possible.	Head of Safety July 2017