

Action Plan – Imran Ahamed at HMP Leicester on 11/12/2017

No	Recommendation	Accepted/Not Accepted	Response	Target date for completion and function responsible
1	<p>The Governor should ensure that prison staff manage prisoners at risk of suicide or self-harm in line with national guidelines, including that:</p> <ul style="list-style-type: none"> • staff record all information relevant to risk appropriately; • Case reviews assess risk in line with ACCT guidance; • ACCT plans are not closed at the first case review unless all issues identified at the assessment interview have been resolved; • ACCT plans specify conversations and observations where appropriate; • staff review the ACCT ongoing record before undertaking a case review; • All staff receive ACCT training. 	Accepted	<p>All staff were reminded during a full staff briefing in May 2018 that they must manage prisoners at risk of suicide or self-harm in line with PSI 64/2011, and clearly record all relevant information on a prisoner who is at risk of suicide or self-harm.</p> <p>All ACCT case managers will be reminded via a notice to staff in July 2018 that during all ACCT reviews, they must assess risk in line with ACCT guidance. They will also be reminded that they must review the ACCT ongoing record before undertaking a case review, and that ACCT plans must not be closed at the first case review unless all issues identified at the assessment interview have been resolved. All staff were also reminded that ACCT plans must specify conversations and observations where appropriate.</p> <p>In July 2018, a new process will be introduced in the establishment, whereby all ACCT documents that are closed at first case review will have a quality assurance check completed by either the hub manager or a member of the safer custody team. These checks will identify any issues that have not been completed and findings will be relayed back to individual ACCT case managers for completion.</p> <p>ACCT checks are also completed on a weekly basis by the Functional Head to check that case reviews have been completed properly.</p> <p>A training programme is in place at HMP Leicester for all staff to</p>	Governor Head of Safer Custody December 2019

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			complete the SASH (Suicide and Self-Harm, and ACCT case managers to complete the ACCT refresher training' by December 2019.	
2	The Prison Group Director, East Midlands prisons, should assure himself that effective action is taken to implement these and previous recommendations on managing the risk of suicide and self-harm at HMP Leicester	Accepted	<p>In July 2018, the Prison Group Director (PGD) reviewed all previous PPO recommendations related to managing suicide and self-harm at HMP Leicester. Following the review, he has met with the Governor to discuss the recommendations, and actions for improvement. It has been decided that during his bi-monthly visits, the Regional Safety Custody Lead (RSCL) will assess how the ACCT process is managed at the establishment, and will conduct a detailed compliance check of all open ACCT documents, and staff trainings, to ensure that they fully meet the requirements of PSI 64/2004.</p> <p>A report will be produced for the PGD by the RSCL at every visit, detailing suggested areas for managing the risk of suicide and self-harm at the establishment. These will be produced into an action plan for the establishment to complete. The action plan will then be monitored at quarterly meetings held between the PGD and Governor of HMP Leicester. The next meeting is scheduled for October 2018.</p>	Prison Group Director, East Midlands Regional Safer Custody lead for East Midlands October 2018.
3	The Governor should review the effectiveness of HMP Leicester's violence reduction policy and its delivery, specifically ensuring: <ul style="list-style-type: none"> • all information about alleged assaults and bullying is fully coordinated and investigated; 	Accepted	<p>An updated violence reduction policy was completed in July 2018 and was sent to HMPPS for approval. Once approved the policy will be shared amongst all staff.</p> <p>The policy makes it clear to staff how all acts of bullying and violence must be investigated, how to identify and manage victims and perpetrators and support those deemed at risk. It will</p>	Governor Head of Safety Head of Residence and Services July 2018

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	<ul style="list-style-type: none"> • the effective identification and management of victims and alleged perpetrators; and • the risk of suicide or self-harm to victims of violence, bullying and intimidation is considered. 		<p>also include the Challenge Support and Intervention Plan (CSIP), and inform staff about key workers that will be allocated to each prisoner who is vulnerable. Any prisoners identified under the CSIP will have a weekly multi-disciplinary review, with targets set to address their issues of concern.</p> <p>All safer custody staff at HMP Leicester were also reminded in July 2018, via a staff notice that during the investigation of any incidents involving alleged violence, bullying or intimidation, all relevant information about victims or perpetrators must be co-ordinated and investigated.</p> <p>Safer custody staff were also reminded that if a risk is identified for the victim during the investigation stage, of where they are located, then the victim will be assessed for a Cell Share Risk Assessment (CSRA) during the investigation, and if the victim is also deemed at risk of self-harm, then an ACCT document must be opened on them.</p> <p>Any perpetrators identified under the CSIP will also have an action plan and targets set to address their triggers, and be moved elsewhere in the establishment or to another establishment, if it is considered appropriate to protect the victim. The CSIP will be monitored by the Head of Safety.</p> <p>Since the installation of CCTV on the main wing in September 2017, all incidents of alleged violence are now viewed via the CCTV system and the footage is used as part of the</p>	

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			investigation process.	
4	The Head of Healthcare should ensure that there is a robust referral system for prisoners with sleeping difficulties.	Accepted	<p>All staff will be reminded in July 2018 via a notice to staff about the process map which gives clear instructions to staff of their roles and responsibilities when supervising prisoners who have sleeping difficulties. Staff have been reminded that if from the 'sleep watch' record it is evidenced that the prisoner is having difficulty sleeping, then an appointment must be made for them to see a clinician. If sleeping during the day is causing difficulties for prisoners, then psychological support must be offered to them.</p> <p>A psychosocial wellbeing worker will be employed in the establishment In August 2018. The psychosocial worker will provide group and individual psycho social interventions for prisoners who need help with stress, anxiety, or relaxation.</p>	Head of Healthcare July 2010