

Action Plan – Andrew Rubery. HMP Lindholme. Unclassified. 11/03/2018

No	Recommendation	Accepted/Not Accepted	Response	Target date for completion and function responsible
1	<p>The Governor should ensure that all prison staff are made aware of and understand their responsibilities during medical emergencies, including that:</p> <ul style="list-style-type: none"> • control room staff request an ambulance as soon as an emergency code is called; • there are no delays in directing ambulances to the relevant location; and • the locations of defibrillators are clearly labelled and all staff are made aware of their location. 	Accepted	<p>In December 2018 the Head of Safer Prisons reissued Notice to Staff (NTS) 234/2018 reminding staff of their responsibilities during medical emergencies, including the need to request an ambulance immediately. The NTS has been sent via email to all functional heads who will personally issue the notice to each individual within their area of responsibility. Staff will be required to sign to confirm that they have read and understood its content. The NTS will be reissued every year, and the same process will apply. The NTS (Code Blue, Code Red) is also displayed in the communications room and in other staff areas as a reminder of the procedures to follow.</p> <p>An ERIC (Emergency Response in Custody) pocket sized card was issued to all staff in August 2018. The ERIC card provides a prompt on the actions required during a medical emergency.</p> <p>NTS 75/2017 was reissued in December 2018, reminding staff of the procedures to be followed when awaiting the arrival of an ambulance in the event of an emergency, to ensure there are no delays in directing ambulances to the appropriate location.</p> <p>Defibrillators are located on all large cellular wings, with one in the Orderly Officer's office. The location of the defibrillators now forms part of the briefing given to night staff by the Night Orderly Officer at the beginning of every shift. The Head of Safer Prisons has also emailed all Residential Governors asking them to ensure that these are clearly identified.</p>	<p>Head of Safer Prisons December 2018</p> <p>Head of Operations/ Head of Safer Prisons Completed</p>