

Action Plan – Andrew Carr at HMP Birmingham on 29/03/18

No	Recommendation	Accepted/Not Accepted	Response	Target date for completion and function responsible
1	<p>The Head of Healthcare at HMP Birmingham will ensure that following a mental health assessment a full clinical entry is recorded onto SystemOne that includes relevant historical information as well as current clinical presentation, current risk issues and a clear plan of action agreed with the patient.</p>	Accepted	<p>The mental health team were reminded via e-mail in March 2019, by the Head of Healthcare, that following a mental health assessment a full clinical entry must be recorded onto SystemOne, which includes relevant historical information as well as current clinical presentation, current risk issues and a clear plan of action agreed with the patient.</p> <p>To ensure this action is embedded, the clinical team manager will do a dip audit of four assessments every month to ensure the records show clear documentation of this information. The dip audits will continue for three months to ensure practice is fully embedded.</p>	Head of Healthcare May 2019
2	<p>The Governor should ensure that staff manage prisoners held in the segregation unit in line with national instructions, including that:</p> <ul style="list-style-type: none"> • completed segregation records about each prisoner are maintained and kept for three years; • the CCTV system is upgraded so that it 	Accepted	<p>All Care and Separation Unit (CSU) managers were reminded via a Governor's Order in January 2019 that staff must manage prisoners held in the segregation unit in line with national instructions, including that completed segregation records about each prisoner are maintained and kept for three years.</p> <p>A business case was submitted in December 2018 to the Head of the Prison and Probation Service for upgraded CCTV cameras to be installed in a number of areas across HMP Birmingham. This was agreed in February 2019 and a number of cameras have now been installed in key areas within the prison, including the CSU.</p> <p>The CSU and Safer Custody teams were reminded by email in January 2019 about the importance of providing information promptly to the PPO following a</p>	Governor Completed

Action Plan – Andrew Carr at HMP Birmingham on 29/03/18

No	Recommendation	Accepted/Not Accepted	Response	Target date for completion and function responsible
	<p>provides and records full coverage of the landing of the segregation unit; and</p> <ul style="list-style-type: none"> the Prisons and Probation Ombudsman is promptly provided with all requested documents after a death in custody in line with PSI64/2011 		<p>death in custody.</p>	
3	<p>The Governor should commission a disciplinary investigation into the Officer's failure to radio for urgent assistance or to radio a medical emergency code when he saw Mr Carr lying unresponsive on his cell floor.</p>	Accepted	<p>A disciplinary investigation was commissioned to explore the actions taken by an Officer. The commissioning authority was the Deputy Director and the report was completed in January 2019. Following the conclusion of the investigation and a disciplinary meeting held in February 2019, the Officer received detailed advice and guidance on how to radio for urgent assistance following a medical emergency.</p>	Governor Deputy Governor Completed
4	<p>The Governor should ensure that staff are given clear guidance and understand when they should radio a medical emergency code.</p>	Accepted	<p>In December 2018 a Governor's notice was sent to all staff regarding the use of medical emergency codes, and when it is appropriate to radio through for urgent assistance. During Safety Week in the same month, staff were also issued with guidance cards about the correct use of medical emergency codes.</p>	Governor Completed

Action Plan – Andrew Carr at HMP Birmingham on 29/03/18

No	Recommendation	Accepted/Not Accepted	Response	Target date for completion and function responsible
5	The Governor should commission an appropriately-skilled person to review and address the risks posed by the sewage system, to prevent illicit substances being moved around the prison.	Accepted	<p>The G4S Facilities Management Regional Manager conducted a review in December 2018 to assess the risks posed by the sewage system at the prison in enabling illicit substances to be moved by prisoners across the estate. Following this review, all staff were advised of the need to be vigilant and reminded that Accommodation Fabric Checks (AFCs) must be conducted for any item that could potentially be used by prisoners to enable movement of illicit substances.</p> <p>The issue has been further escalated to the MOJ Technical Standards and the Head of Security Risk Group. Following the Governor’s discussions with HMPPS and Ministry of Justice Estates Directorate colleagues in December 2018, the establishment has already begun to make a number of improvements to address this issue. In January 2019, a Dedicated Search Team (DST) was established. The team acts on intelligence received to combat the ingress of illicit items and uses proactive search techniques to remove items from circulation.</p>	Governor Completed