

Action Plan- Steven Batty at HMP Lincoln on 21/06/2016

No	Recommendation	Accepted/ Not Accepted	Response	Target date for completion and function responsible
1	<p>The Governor should produce clear local guidance about procedures for identifying newly arrived prisoners at risk of suicide and self-harm. In particular this should ensure that staff:</p> <ul style="list-style-type: none"> • Have a clear understanding of responsibilities and the need to share all relevant information about risk. • Consider and record all the known risk factors of a newly arrived prisoner when determining their risk of suicide or self-harm including information from the SPARC 'keep safe' form, suicide and self-harm warning forms and PERs. • Open an ACCT whenever a prisoner has recently self-harmed or expressed suicidal intent. 	Accepted	<p>The Early Days in Custody policy was reviewed and updated in October 2016. All relevant staff were reminded in January 2017, through a staff notice and senior management meeting, of the policy, and their responsibilities in considering and recording all the known risk factors of a newly-arrived prisoner when determining risk of suicide or self-harm, including checking all relevant information from sources such as prisoner escort records, SPARC Keep Safe form, and previous prison records. Staff were also reminded at this time about the importance of sharing all information about risk with other staff and to open an ACCT if a newly arrived prisoner is deemed to be a risk and has recently self-harmed or expressed suicidal intent.</p> <p>The Early Days in Custody policy has been displayed in all relevant areas of the prison. Upon arrival at HMP Lincoln all new prisoners will be interviewed by trained reception staff and will undertake a healthcare screening process. The cell sharing risk assessment process will be completed at this time with the SPARC Keep Safe Form. Information from these sources will be monitored daily through core record checks, and information updated onto the PNOMIS system. A further offender management check is completed the next working day to ensure all information about new prisoners has been correctly documented.</p> <p>The establishment will also be introducing the new national safer custody training package from April 2017 which reinforces the message to staff in relation to the vulnerability of prisoners in custody, the importance of effective communication and recording of information and when to open an ACCT. This will become a continuous training programme within the establishment.</p>	<p>Governor Head of Residence and Safety April 2017</p>

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2	The Deputy Director of Custody for the East Midlands should ensure that Lincoln has effectively implemented all PPO recommendations made following self-inflicted deaths at the prison since 2012, assure herself that Lincoln can provide a safe environment for prisoners and provide a report to the Ombudsman outlining progress within three months of receiving this report.	Accepted	The Deputy Director of Custody for The East has commissioned the Regional Safer Custody Lead to oversee a full review of the action taken to address all recommendations resulting from the PPO investigations into each self-inflicted death since 2012. A report providing an assessment of the extent to which these actions have been successful in addressing the recommendations and the degree of assurance that this offers that the prison is able to provide a safe environment for prisoners will be sent to the PPO by July 2017.	Deputy Director of Custody Regional Safer Custody Lead July 2017
3	The Head of Healthcare should ensure that: <ul style="list-style-type: none"> • there is a clear mental health referral process • mental health referrals for prisoners assessed as at risk of suicide and self-harm are prioritised and carried out promptly • all healthcare are aware of the process for escalating a routine mental health referral to urgent • the referral form is retained in the prisoner's clinical record 	Accepted	The mental health referral process at the prison was reviewed in August 2016 and all relevant staff will be reminded via a staff briefing in March 2017 of the new procedures that have been introduced to improve the process. These new processes will ensure that a clinician is available and has the time to ensure relevant pathways are followed and all prisoners assessed as at risk of suicide and self-harm are prioritised and supported promptly. All healthcare staff will also be refreshed In March 2017 regarding the process for escalating a routine mental health referral to urgent. All urgent referrals are logged and updated on SystmOne, and the referral form is retained in the prisoner's clinical record. This recommendation will be closely monitored by the Head of Healthcare.	Head of Healthcare March 2017.
4	The Governor should ensure that the First Night Centre meets the needs of newly received prisoners and offers a	Accepted	A Custodial Manager has been allocated to the First Night Centre to ensure the needs of newly received prisoners are being addressed and that the First Night Centre offers a clean, welcoming and supportive	Governor Head of Residence and Safety

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	clean, welcoming and supportive environment.		<p>environment. The Head of Residence and Safety will also conduct regular decency and compliance checks in order to monitor progress.</p> <p>An action plan has been produced to drive forward work to improve the First Night Centre by April 2017. This plan addresses prison cells having the correct furniture inside and that prisoner representatives are employed to support newly received prisoners.</p>	April 2017