

Action Plan-Nigel Sullivan. HMP Hull .Self Inflicted. 16/10/2016

No	Recommendation	Accepted/Not Accepted	Response	Target date for completion and function responsible
1	The Governor should ensure staff identify, consider and record all known risk factors of a prisoner when determining the risk of suicide and self-harm.	Accepted	<p>A poster detailing the risk factors to look for when determining risk of suicide and self-harm will be re-published and displayed in Reception and also in the First Night Centre. This will also be published in all residential staff areas, the Wellbeing Unit and the Segregation Unit.</p> <p>A new risk assessment form has been introduced where reasons have to be recorded if an ACCT document has not been opened. This form is completed by Reception and Healthcare staff and then follows the person on to the First Night Centre where the Band 4 Supervising Officer will 'sign off' to complete the form.</p>	July 2017 Head of Operations and Residence Safety
2	<p>The Governor should ensure that staff manage prisoners at risk of suicide or self-harm in line with national guidelines, including that:</p> <ul style="list-style-type: none"> • A multi-disciplinary case review is held within 24 hours of an ACCT plan being opened. • ACCT case managers use all available information to assess risk and care map actions • ACCT documents should only be closed once all outstanding issues have been resolved. 	Accepted	<p>Case Reviews are now booked through the Safer Custody office to ensure multi discipline attendance at reviews.</p> <p>All Bands 4 and Bands 5 will be required to attend the Case Manager training, as a refresher, unless they have completed this training within the last 3 years.</p> <p>The Quality Assurance process for management of ACCTs has been reviewed to ensure that learning is shared with all Case Managers and any repeat failings are addressed through one to one support and further training as necessary.</p>	<p>Completed Head of Residence Safety</p> <p>October 2017</p> <p>Completed Head of Residence Safety</p>

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	<ul style="list-style-type: none"> • The Governor should remind staff of the importance of sharing information and updating computerised records such as NOMIS whenever an event occurs significant information is received, which suggests an increase a prisoners' risk • The Governor and Head of HealthCare should ensure that prisoners being at risk of suicide and self-harm and/or with a history of mental health issues are referred urgently for a mental health assessment 		<p>A Notice to Staff will be published July 2017 to remind staff about the importance of sharing information and recording this on relevant records, including NOMIS whenever significant information is received and to ensure that Care Map actions are completed prior to closing an ACCT.</p> <p>Prisoners identified as having a history of mental health problems or are deemed at risk because of their current situation, sentence, substance misuse, are charged with homicide against a family member or any other 'risky trigger', have a Therapeutic Assessment Grid (TAG) completed by the Primary Care Nurse and are automatically referred to the Mental Health Team, on SystmOne if required.</p> <p>The Mental Health team assess all referrals and RAG rate following the TAG. Those identified as urgent (RED) are supported by a place of safety, admitted to the Wellbeing Unit for 24/7 nursing support and assessed within 1-4 hours by the Mental Health Nurse. Those identified as AMBER are seen by the Mental Health Nurse within 5 days and those assessed as GREEN are sent a Stress Control Pack, a self-referral form and seen by the Support Time Recovery worker.</p>	<p>Completed Head of Healthcare</p> <p>Completed Head of Healthcare</p>
3	The Governor and the Head of Healthcare should remind staff, in accordance with PSO 3050, healthcare staff should review a prisoners' wellbeing following a change in their	Accepted	A new process has been introduced where the reception record that follows the individual through the reception process is marked up to define that a change in the custodial circumstances has occurred. This record gets referred to the nurse in reception and the nursing team assess all 'change of circumstance' prisoners on return from	July 2017 Head of Operations

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	custodial status		<p>court. PSO 3050 has been discussed with the nursing team. Prisoners are not to return to their cell unless seen by the nurse in reception.</p> <p>In addition to the above a new process will be introduced where all prisoners that have had a change in custodial status during a video link conference at the establishment will be referred to the nurse in reception.</p>	
4	The Governor should ensure that all risk documentation relating to a prisoner is stored securely.	Accepted	<p>The suicide and self-harm warning form (SASH form) received from court escort staff is signed for to say that reception staff have received it. A copy is returned to escort staff, a further copy is stored in the core record and the original is retained in Reception after a note has been made on the prisoner's reception record to ensure that staff processing the prisoner are aware that the person arrived on a SASH form and the reasons why. Reception staff go through this form with the person and if an ACCT is not opened it is recorded on NOMIS and the CSRA form.</p> <p>All managers will be reminded, through a Notice to Staff and manager briefings, that compliance with any PPO investigation and requests for information must take priority and identified timelines adhered to.</p>	July 2017 Head of Residence Safety