

Action Plan – David Berry - HMP Whatton NC 05/08/2018

No	Recommendation	Accepted/Not Accepted	Response	Target date for completion and function responsible
1	The Governor should ensure that all prison staff are made aware of, and understand, their responsibilities during medical emergencies including entering cells and using emergency codes.	Accepted	Notice to Staff to be re-issued as a reminder of all staff with regards to responsibilities and actions: <ul style="list-style-type: none"> • Emergency codes. • Entering a cell during an emergency. Responses to emergencies to be monitored and discussed at the monthly Safety meeting as an agenda item.	Head of Safety. 31 st January 2019
2	The Governor should ensure that the protocol currently in place with the air ambulance service reflects the correct permissions and is understood by the necessary parties.	Accepted	An agreed written protocol to be put in place which will include the area where an air ambulance is permitted to land. The protocol will be included in LSS & Night instructions and a notice to staff will be issued to inform staff of the amended protocol.	Head of Security. 31 st March 2019
3	The Governor should ensure that, wherever possible, family liaison officers, or a representative from the prison, break the news of a death to next of kin face to face.	Accepted	The FLO co-ordinator to make all Duty Governors and Orderly Officers aware of the findings of this report regarding breaking the news of a death to next of kin. The FLO co-ordinator will include the instruction in the local policy re-iterating that “wherever possible” family liaison officers should break the news. Any variation upon this must be documented in the FLO log with reasons why other options were considered more appropriate.	Head of Safety/FLO co-ordinator. 28 th February 2019