

Action Plan – Mr Peter Melling at HMP Littlehey - Natural Cause on 06/11/2018

No	Recommendation	Accepted/Not Accepted	Response	Target date for completion and function responsible
1	The Governor should ensure that there are sufficient staff and transport available so that prisoners are able to attend hospital appointments.	Accepted	<p>The current agreement between the establishment and NHS provider is to facilitate eight scheduled hospital escorts per day, four am and four pm. The prison is notified in advance by Healthcare of prisoners who have scheduled hospital appointments, with hospital escorts then detailed to leave the establishment in sufficient time to allow for arrival at an appointment on time.</p> <p>The establishment will make every effort to facilitate hospital escorts on time and on the day of the appointment, unless cancelled due to exceptional operational reasons. In such an event, a hospital escort will only be cancelled following consultation and agreement between the Duty Governor and a Healthcare Manager, and only following an assessment of risk.</p> <p>An email was sent to all Orderly Officers and the Senior Management Team on 29th March 2019 reminding them of this procedure, and has been further supported and reinforced by the issue of a Governors Notice to Staff on 10th April 2019.</p>	<p>Complete</p> <p>Head of Safer Custody</p>
2	The Head of Healthcare should implement secondary reception screening and ensure that it meets the requirements of NICE Clinical Guidance 57: Physical health of people in prison.	Accepted	The Healthcare have now implemented secondary reception screening (from March 2019) in line with NICE Clinical guidance. This is now evidenced in the Health and Justice Indicators of Performance Report.	<p>Complete</p> <p>Head of Healthcare</p>
3	The Head of Healthcare must ensure that healthcare staff record all relevant information on the medical escort risk assessment form, including information about DNACPR orders.	Accepted	The Healthcare Risk Assessment Section of the Risk Assessment has been updated (in March 2019) to include an additional section for recording DNACPR orders. A copy of this Risk Assessment will be provided to the Ombudsman as per Action Point 6.	<p>Complete</p> <p>Head of Healthcare</p>
4	The Head of Healthcare should develop clear guidance for the care and management of end of life	Accepted	The Head of Healthcare as produced Flow Chart guidance in March 2019 for the care and management of end of life patients outside of operating hours, which takes into account the skills and capabilities of available staff.	<p>Complete</p> <p>Head of</p>

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	patients outside of healthcare operating hours. The guidance should take into account the skills and capabilities of available staff.			Healthcare
5	The Governor must ensure that all escort staff are aware of the procedures for completing an escort risk assessment, in particular that any restraints decision must be authorised either by the Head of Security or by the most senior governor on duty before the escort departs.	Accepted	An email was sent to all Orderly Officers and Senior Management Team on the 29 th March 2019 reminding them that it is either the Head of Security or the most senior governor on duty at the time that is responsible for the decision on the level of restraints and that this decision must be taken before the escort leaves the prison. This procedure has been further supported and reinforced by the issue of a Governors Notice to staff on 10 th April 2019.	Complete Head of Safer Custody
6	The Governor should provide the Ombudsman with a copy of the prison's updated escort risk assessment form.	Accepted	A copy of the updated Risk Assessment has been provided to the Ombudsman.	Complete Head of Safer Custody & Head of Healthcare