

PPO Action Plan: death of Ravinder Multani at HMP Bullingdon on 10/05/2016

| No | Recommendation | Accepted/Not Accepted | Response | Target date for completion and function responsible |
|-----------|--|------------------------------|--|--|
| 1 | The Governor and Head of Healthcare should ensure that reception staff have all available information to allow them to assess a prisoner's risks and wellbeing | Accepted | <p>A Notice to Staff (number 168/16) was issued in October 2016 about known risk factors, and reminding all staff working in reception including healthcare staff, of the need to access all available information about prisoners in reception to ensure they are able to reach an informed decision about a newly received prisoner's risk and wellbeing.</p> <p>In addition, signs will be displayed in both the First Night Office and the Healthcare consulting rooms that stress the importance of considering any documents received with the prisoner as part of their assessment.</p> <p>Healthcare managers will ensure their staff are aware of this notice by way of staff briefings. All new staff will be reminded of this requirement during the staff induction processes.</p> | <p>completed Head of Safer Custody</p> <p>31 January 2017 Head of Safer Custody and Healthcare</p> <p>31 January 2017 Head of Healthcare</p> |
| 2 | The Governor should ensure that wing staff report to the healthcare team any behaviour that might cause concern. | Accepted | <p>An email will be sent to all Residential Custodial Managers and Supervising Officers to remind them of the importance of sharing any concerns about a prisoner's behaviour with healthcare staff. Staff will also be advised that where there are any concerns about the wellbeing or behaviour of a prisoner, they should also consider completing a referral to Mental Health Primary Care Team.</p> <p>In addition a Notice to Staff will be published to remind all staff of the need to be vigilant for unusual behaviour from a prisoner, and report any such concerns to the wing managers who will consider if this needs referring to a member of the healthcare team.</p> | 31 January 2017 Head of Safer Custody |

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| 3 | The Governor should ensure that induction procedures are delivered in line with Prison Service Instruction (PSI) 7/2015, Early Days in Custody, and that all newly-arrived prisoners receive essential information about prison processes. | Accepted | <p>In line with national policy, HMP Bullingdon will ensure that every new prisoner completes an Induction and the local policy requires newly received prisoners to attend the induction within 24 hours of their arrival, or within 72 hours if received on a Friday or during the weekend.</p> <p>If a prisoner does not attend the induction on their allocated day, Induction managers will be reminded of the need to ensure that any reasons are recorded in a central log, and that the prisoner is allocated a new date to attend their induction.</p> <p>These requirements will be communicated to first night staff through wing briefings and an email from the Functional Head.</p> | 31 January 2017 Head of Safer Custody and the First Night Centre Managers |
| 4 | The Head of Healthcare should ensure that prisoners are offered a secondary health screening in line with PSO 3050, Continuity of Healthcare for Prisoners. | Accepted | At present, the first reception health screen and the second general health assessments are both completed during a new prisoner's reception, to ensure both assessments are completed. However, the two healthcare assessments will be separated, as required by PSO 3050, when Bullingdon's prisoner reception is moved into the first night centre. This relocation will assist the process of ensuring that the second general healthcare assessment is completed within the week following the prisoner's reception. | 3 January 2017 Head of Healthcare |
| 5 | The Head of Healthcare should ensure that emergency response staff are confident where emergency equipment is located, and that it is properly maintained. | Accepted | New response bags have been ordered that are better suited to the prison's requirements. A system will be introduced where the Clinical Lead will ensure that the new response bags are sealed after use. The contents of the bags will be checked after each use, or once a week, to ensure they are complete, so that healthcare staff are confident that the contents of each bag reflect the equipment list. Healthcare staff will be | 31 December 2016 Head of Healthcare |

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| | | | advised of the new response bags' contents and where the bags are located, and the Clinical Lead will be advised of the need to complete these checks. This will also be addressed during the induction of new healthcare staff. | |