

**Action Plan - Wayne Nelson HMP Humber
Self- Inflicted 01/09/2016**

No	Recommendation	Accepted/Not Accepted	Response	Target date for completion and function responsible
1	<p>The Governor should ensure that all prison staff are made aware of and understand their responsibilities during medical emergencies, including that:</p> <ul style="list-style-type: none"> • night staff enter cells as quickly as possible in a life-threatening situation; • control room staff request an ambulance as soon as an emergency code is called. 	Accepted	<p>A staff information notice was re-issued in April 2017 reminding all staff of their responsibilities during medical emergencies and the correct medical code procedures to follow, including that night staff should enter cells as soon as possible based on a dynamic risk assessment of any risk posed to them. The notice to staff. All gate and communication staff have the relevant protocol for the calling and escorting of emergency vehicles.</p> <p>The procedure to be followed during medical emergencies is also outlined to all new staff during their induction training.</p> <p>Monthly contingency plan exercises incorporate the procedures the control room must follow when an ambulance is called and how to ensure ambulances can efficiently enter and exit the prison to avoid unnecessary delays.</p> <p>All medical emergency incidents are reported on the Duty Manager's Daily Report and monitored by the Senior Management Team. The Head of Safer Custody and Operations will audit all medical emergency calls to ensure compliance.</p>	<p>Head of Safer Custody Head of Health Care</p> <p>Head of Operations</p> <p>Completed</p>
2	<p>The Governor should ensure that an appropriate member of staff is appointed promptly to liaise with bereaved families.</p>	Accepted	<p>The Head of Operations will update the command suite information to ensure that family liaison officers are contacted immediately upon the death.</p>	<p>Head Of Operations May 2017</p>