

**Action Plan- Andirzej Kalicki. HMP Elmley. 01/08/2017. NC.**

No	Recommendation	Accepted/Not Accepted	Response	Target date for completion and function responsible
1	The Governor and Head of Healthcare should ensure that prisoners who refuse food are managed in accordance with guidance and the local food and fluid refusal policy.	Accepted	The policy on food refusal has been revised and a notification has been issued to all staff with regards to the correct management of an individual who is refusing food and fluid. This includes acknowledgement that if a prisoner is on an open ACCT that the management should be recorded within it.	Complete Head of Safer Custody
2	The Governor and Head of Healthcare should ensure that staff use appropriate interpretation services when managing prisoners with limited English language skills.	Accepted	HMPPS and healthcare providers use the BIG word interpretation and translation services. Health care staff have been reminded of the service and how to access the same. This has been done at a staff briefing. Healthcare managers have been issued with a PIN Number for access to the system.	Complete Head of Healthcare
3	The Governor and Head of Healthcare should ensure that staff manage prisoners identified as at risk of suicide or self-harm in line with national guidelines, including: • ensuring that healthcare staff, including mental health staff if appropriate, attend case reviews; and • ensuring that appropriate translation services are used where necessary.	Accepted	A previously published notice to staff was reissued, reminding staff of the importance of ensuring that case reviews are appropriately attended. When attendance cannot be achieved written contributions should be made case reviews must be multi-disciplinary. All staff including partner agencies are currently undergoing the new Suicide and self-harm (SASH) training in addition the ACCT case manager training has been prioritised for all supervisory officers and custodial managers. Safer custody has produced and published an aide memoire summarising ACCT management processes for all staff. The Safer Custody Team also carry out daily and weekly Quality Assurance checks of all Open ACCT documents.	Complete Head of safer Custody
4	The Governor and Head of Healthcare should ensure that staff are given clear guidance about the circumstances in which resuscitation is inappropriate in accordance with European Resuscitation Council Guidelines.	Accepted	IC24 Limited has a resuscitation policy which gives clear guidelines for when resuscitation is inappropriate. This policy has been circulated and shared with prison service colleagues. Primary care services will work with the prison service and the safer custody teams on recognition of life extinct according to these guidelines.	Complete Head of Healthcare