

Action Plan – Robert Beal - HMP Lowdham Grange NC 14/06/2018

No	Recommendation	Accepted/Not Accepted	Response	Target date for completion and function responsible
1	<p>The Head of Healthcare should ensure that:</p> <ul style="list-style-type: none"> • prescribing clinicians use a risk-benefit analysis before continuing to prescribe potentially inappropriate poly-pharmacy; and • a multi-disciplinary approach involving doctors, nurses, recovery workers and pharmacy staff is employed to aid safe prescribing in the case of patients with complex needs. 	Accepted	<p>Prescribers are bound by national and professional guidelines – which incorporates a risk-benefit analysis.</p> <p>There has been improved communication and working between the prescribers which enhances this delivery of this approach, as does the development of a Drugs and Therapeutics meeting which takes place bi-monthly and was relaunched in October 2018 by the new Substance Misuse Matron whereby prescribing patterns and concerns can be discussed and challenged where necessary.</p> <p>The GPs are invited to the twice monthly Drugs and Therapeutics meeting, this began in October 2018 and copied into minutes if unable to attend.</p> <p>Complex case meeting within healthcare to be setup from January 1st 2019 on a fortnight basis to include the GPs/prescribers, pharmacy and pathway reps .To be held in Healthcare directly following meds.</p>	<p>Complete</p> <p>Head of Healthcare</p>
2	<p>The Head of Healthcare should ensure that there is an adequate system in place for following up referrals to external specialists.</p>	Accepted	<p>The use of clinical tasks within SystemOne, assigned to admin staff, ensures that there is a better process for managing referrals to secondary care than there was previously. Further work is being done to shore up the referrals and subsequent reports being received.</p>	<p>April 2019</p> <p>Head of Healthcare</p>
3	<p>The Director should ensure that staff are aware of their responsibilities when dealing with emergency situations.</p>	Accepted	<p>A review of the information provided to night staff took place in September 2018. Each Residential Unit is provided with an information folder which outlines a step by step guide from the Local Security Strategy (LSS) on night procedures, including entry into cell in case of an emergency. An updating of the Local Security Strategy also took place in August 2018.</p>	<p>Complete</p> <p>Assistant Director - Security and Operations</p>

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			<p>national systems (CMS and PNOMIS); this will be repeated annually. A total of 421 next of Kin details was submitted.</p> <p>Notification of a death The Director discussed this with the Deputy Director and Senior Management Team at the next Senior Management Team meeting (17th January) reiterating the national requirements of PSI 64/2011, specifically highlighting the role of the Family Liaison Officer and the procedure for notifying the Next of Kin following a death in custody.</p>	Complete