

Action Plan- Paul Purcell at HMP Bedford on 29/08/2016

No	Recommendation	Accepted/Not Accepted	Response	Target date for completion and function responsible
1	The Head of Healthcare should review the mental health assessment process to ensure that accurate, timely assessments of need take place when there are indications that a prisoner is asking for support	Accepted	In October 2016, the Head of Healthcare approved an updated mental health referral process to ensure that accurate and timely assessment of need takes place where there are indications that a prisoner is asking for support. All relevant staff were updated on the agreed process in October via verbal and written communication. The updated process will ensure that all prisoners will be assessed by the mental health team within a set time frame of seven working days, except where the referral is deemed urgent where the prisoner will be assessed on the day of referral or as soon as possible. Any prisoner that has been assessed or referred previously will automatically receive an up-to-date mental health assessment. This recommendation will be closely monitored by the Head of Healthcare.	Head of Healthcare Completed
2	The Governor should ensure that when staff become aware of information relating to a prisoner's wellbeing, this is properly recorded and, where necessary, disseminated appropriately	Accepted	<p>All staff were reminded in March 2017 during a full staff meeting that when staff become aware of information relating to a prisoner's wellbeing this must be properly recorded and disseminated appropriately where necessary. Staff were also reminded that any concerns regarding risk of self-harm or suicide must be actioned immediately and an ACCT document opened, wing staff informed, and the wing observation book and P-NOMIS updated.</p> <p>Sharing of information between healthcare and prison staff about a prisoner's mental health is addressed at the weekly complex needs meetings which incorporates a section on risk management to allow all functions to share information on individual prisoners, and to provide collaborative care and treatment. The minutes of the meeting are disseminated to a multi-disciplinary group. Any specific care plans which are decided at the complex needs meeting are added to the ACCT management plan and further reviewed at subsequent meetings.</p> <p>In January 2017, the Head of Healthcare created a risk sharing template on SystemOne (the prisoner electronic medical record system) which has now been copied onto the PNOMIS system. Information inputted on both systems is effectively shared at the weekly complex needs meeting to determine levels of care and support required. Outcomes from the complex case meetings are disseminated to all relevant prison staff.</p>	Governor Head of Safer Custody Head of Healthcare Completed