

Action Plan-Daniel Davey. HMP Bullingdon. Self-Inflicted. 12/01/2018.

No	Recommendation	Accepted/Not Accepted	Response	Target date for completion and function responsible
1	The Head of Healthcare should ensure that staff clearly record the reasons for prescribing higher doses of medication than advised in national guidelines, and that an effective system is put in place for healthcare staff to review and monitor a prisoner's mental health, following any changes in his medication;	Accepted	Care UK have shared this requirement with staff as a quick learning summary along with HMPPS 'nudge bulletin' on assessing medicines risk when opening an ACCT. Care UK have also shared this with nurses in a PROTECT learning session. An Audit IP risk assessment has been introduced for all ACCTs.	Head of Healthcare Completed
2	The Head of Healthcare and Prison Pharmacy should ensure staff regularly update risk assessments for prisoners holding in-possession medication and trigger ad hoc updates, particularly when an ACCT document is open;	Accepted	Care UK have developed a Local Operating Procedure for sharing of urgent information to ensure that risk assessments for in-possession medication are held regularly and ad hoc updates are triggered, including where an ACCT document is opened.	Head of Healthcare Completed
3	The Governor and Head of Healthcare should ensure that staff manage prisoners at risk of suicide or self-harm in line with national guidelines. In particular that they: • identify all the known risk factors of a prisoner and share	Accepted	Officers and Healthcare staff continue to attend the national Suicide and Self Harm (SASH) training which will be delivered to all staff. This training covers consideration of all available information to identify risk factors, decision making, and the appropriate sharing of concerns including mental health concerns and documenting relevant information. A new Early Days in Custody booklet which includes risk and triggers and includes both presentation and risk indicators was updated and introduced	Head of Safety & Equalities Completed

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	<p>information to provide collaborative care and treatment, in particular ensuring effective joint working between healthcare and prison staff when there are concerns about a prisoner's mental health;</p> <ul style="list-style-type: none"> • assess a prisoner's risk considering his circumstances and risk factors and not just his personal presentation; • ensure a trained ACCT assessor use all relevant information to complete the ACCT assessment, including consulting with healthcare staff; • complete caremaps at the first ACCT case review which must be appropriately updated thereafter, setting out specific and meaningful actions, including inviting the family where appropriate and identifying who is responsible for actions and reviewing progress at each review; 		<p>in September 2018. Posters about high risk groups and situations are displayed throughout the prison.</p> <p>A number of Reception and First Night staff, along with Senior Officers, received bespoke training on risk and triggers in July 2018. This training will be run again to embed their skills.</p> <p>1-2-1 Supervision for Case Mangers was introduced in September and will be ongoing. ACCT Assessor training is run several times a year to ensure sufficient staff carry out this role, both operational and non-operational. This training covers all the requirements of the ACCT assessor role. ACCT assessors have been reminded of the requirement to include all available information as well as consult with healthcare.</p> <p>All Senior Officers and Custodial Mangers attend both SASH and Case Manager training course prior to carrying out ACCT reviews. These courses cover all the requirements of the ACCT review including completion and reviews of caremaps as well as giving consideration to involving family members. Further training is planned for new staff as required. Staff have been reminded of these requirements as well as the need to carry out timely post closure reviews, and they have also had copies of the "ACCT - Getting It Right presentation shared with them. This guide is also displayed in all areas.</p> <p>SASH training is national and staff will be trained as changes are made such as the introduction of the new ACCT format. Locally where</p>	

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	<p>.conduct ACCT post-closure interviews as specified in the national instructions and local policy; and</p> <ul style="list-style-type: none"> • undertake relevant training which is regularly updated 		<p>management checks of the ACCT document identifies that observations and conversation levels are not adhered to or lack evidence of engagement with the person at risk, feedback is provided to staff and senior grade managers.</p>	
4	<p>The Governor should:</p> <ul style="list-style-type: none"> • review arrangements for emergency vehicles' access to the prison to reduce avoidable delays; and • ensure that all prison and healthcare staff are made aware of and understand PSI 03/2013 and their responsibilities during medical emergencies as outlined in the local Medical Emergency Response Code Protocol so that there is no delay in calling, directing, discharging or allowing access to ambulances in to the prison. 	Accepted	<p>Emergency vehicle access is now included in the establishment's contingency plans and will be regularly tested. Staff working the gate are shown how to open it manually should the gate fail to open.</p> <p>Staff are routinely reminded about the need to call ambulances there is a notice in the Comms room to remind staff on duty of the requirement to call an ambulance and ensure speedy access to the prisoner.</p> <p>Aide memoir cards have been issue to staff and new cards have been requested so they can be issued to new staff as part of their induction.</p>	Head of Safer Custody Completed
5	<p>The Prison Group Director for the South Central Group should assure himself that meaningful action is taken to address our</p>	Accepted	<p>In September 2018, the Prison Group Director for South Central Group commissioned the Group Safety Lead to undertake a review of progress against these recommendations on his behalf. Progress and effective embedding of change continues to be assessed during regular Group</p>	Prison Group Director Completed

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	recommendations.		Safety team support visits, outcomes of which are fed back to the Prison Group Director.	