

**Action Plan – Mr Mark Kinman at HMP High Down – Self-Inflicted on 17/10/2018**

<b>No</b>	<b>Recommendation</b>	<b>Accepted/Not Accepted</b>	<b>Response</b>	<b>Target date for completion and function responsible</b>
1	The Head of Healthcare should review the training of clinical staff in depression identification and introduce a brief checklist of questions and observation to exclude suicide risk.	Accepted	A checklist will be introduced for healthcare staff, which will include a list of questions and observations to exclude the risk of suicide. All healthcare staff will be trained in using this checklist to allow appropriate identification of depression, as well as attending existing suicide and self harm training to assess risk.	Head of Healthcare  August 2019
2	The Head of Healthcare should ensure: • there is an audit of successful completion of secondary health assessments within seven days of arrival; • Nursing staff are reminded that all relevant history from community medical records is recorded accurately.	Accepted	An audit of secondary health assessments will be completed monthly; based on weekly data and will be discussed at the healthcare performance meeting.  Doctors at HMP High Down will be reminded through the Local Quality Board Meeting that all community medical records are to be reviewed and provide a summary on SystmOne. All nurses have access to SystmOne allowing them to see any previous history from the community medical records.	Head of Healthcare  May 2019
3	The Governor should ensure that control room staff call an ambulance immediately when a medical emergency code is called, in line with local and national guidance.	Accepted	All Operational Support Grades will be reminded of the requirement to call an ambulance immediately on receipt of a medical emergency code to the control room. This will be reinforced via notices in the control room.  The medical emergency codes guidance will be refreshed and re-issued to all staff via a notice to staff, full staff meeting and a bulletin.  All code red and blue calls will be monitored via assurance checks reviewing timeliness of calls, and this will be monitored at the Safety Meeting monthly.	Deputy Governor and Head of Safety  April 2019