

Action Plan – Mr Michael Humphries. Self-Inflicted. HMP Long Lartin. 18/05/18

No	Recommendation	Accepted/Not Accepted	Response	Target date for completion and function responsible
1	The Governor should ensure that offender supervisors have sufficient time to undertake their roles in full and receive the necessary training and supervision.	Accepted	<p>Four additional Band 4 Supervising Officers have been recruited adding resilience to the current Supervising Officer group and will allow for additional time to be allocated to the Offender Manager role. As an interim measure and whilst training is being provided, substantive Supervising Officers have been offered the opportunity to work overtime hours for the variance in hours between the staff in post and target staffing figures.</p> <p>In addition, the Offender Management in Custody (OMiC) programme is currently being rolled out at Long Lartin which means the role of Offender Supervisor will change. The new model transfers responsibility for offender management for those in custody from the community and into prisons. Probation staff will work in the prison as part of the offender management team and a senior probation officer will be head of offender management delivery. The Key Worker scheme is being introduced across the prison estate, providing prison officers with more time to engage with a small caseload of prisoners, in order to mentor and support them as they progress through their sentences</p> <p>Operational staff are currently receiving training in both the 'Five Minute Intervention' initiative and the 'Key Worker' scheme.</p>	Head of People Hub and Head of OMU February 2019
2	The Governor should ensure that when prisoners are considered unsuitable for offending behaviour programmes they are given	Accepted	A Notice to Staff will be issued to remind all staff with responsibility for assessing prisoners for allocation to offending behaviour programmes that when prisoners are found unsuitable they must provide this information and any feedback in person, and consider the impact of such decisions in terms	Head of OMU February 2019

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	feedback in person and that the impact on the prisoner is considered.		of risk. It will also remind staff that the rationale behind the decision must be fully explained and other avenues of progression explored.	
3	The Head of Healthcare should review the process for repeat prescriptions to ensure that prisoners receive their medication without interruption.	Accepted	<p>The Head of Healthcare has undertaken a review of the process for repeat prescriptions. As a result, the number of staff able to authorise repeat medication has been increased, with all senior nurses able to approve repeat prescriptions as required. This will ensure that prisoners receive their medication on time and without interruption.</p> <p>The Head of Healthcare has discussed with both the Governor and Head of Receive Inspect Despatch Stores (RIDS) the requirement for all medication that arrives in RIDS to be delivered the same day, including Fridays, to ensure that there are no delays over the weekend. This will be re-addressed at the February Local Delivery Board to ensure there is further embedding of this process.</p>	Head of Healthcare February 2019
4	The Governor should ensure that cells are checked and properly cleaned before prisoners are moved into them.	Accepted	A Notice to Staff has been published reminding staff of the importance of ensuring that decent and clean accommodation is maintained and that when allocating prisoners to a new cell, that it must be fit for purpose. Any prisoner who moves to a new cell location will now have the move logged on Nomis as a case note entry. The entry must confirm that the cell is clean, fit for purpose, has the required available furniture and is free of graffiti. The unit Senior Officer will be responsible for ensuring that this process is being followed. Additionally, the unit Custodial Manager will conduct further spot	Head of Residence Completed

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			management checks.	
5	The Governor should ensure that, when a cell door is unlocked, officers satisfy themselves of the wellbeing of the prisoner and that there are no immediate issues that need attention.	Accepted	A Notice to Staff has been issued detailing the precise expectations when conducting roll checks. Staff are reminded that they must satisfy themselves of the welfare of the occupant in line with the Local Security Strategy (LSS) and ensure they have seen and heard the prisoner. There is also a link included on the Notice to Staff, directing staff to the recent PPO study of prison deaths and roll checks.	Head of Residence Completed