

Action Plan –Charlotte Nokes at HMP Peterborough on 23/07/2016

No	Recommendation	Accepted/Not Accepted	Response	Target date for completion and function responsible
1	The Head of Healthcare at HMP Peterborough should review the medicines management process, and ensure this is supported by an accurate audit trail.	Accepted	<p>The Head of Healthcare, with the mental health team, will review the medicines management process, and ensure this is supported by an accurate, and documented audit trail by August 2017.</p> <p>Suspicion of use by a prisoner of any illicit substances will be followed up by screening and any necessary action taken with input from the Mental Health Team and Recovery. All information, including tasking for staff will be recorded on SystmOne, with all actions monitored by the Head of Healthcare</p>	Head of Healthcare August 2017
2	The Director and HMP Peterborough should ensure that prisoners at risk of suicide or self-harm are not held in the segregation unit unless all other options have been considered and excluded and there are fully documented reasons to explain the exceptional circumstances	Accepted	<p>All relevant staff were reminded via a Director's briefing in November 2016 that prisoners at risk of suicide or self-harm must not be held in the segregation unit unless all other options have been considered and excluded, and there are fully documented reasons to explain the exceptional circumstances.</p> <p>All decisions made will be recorded on the Defensible Decision Making Form, entitled, Segregating a Resident on an ACCT Book, and will be monitored by the Head of Safer Custody.</p>	Director Head of Healthcare Completed
3	The Director should ensure that there is an effective supply and demand reduction strategy to reduce the availability and use of illicit drugs and diverted medication, including sharing of information between departments	Accepted	There will be a review and update of the current Drug Strategy in July 2017 to include a supply and demand reduction policy, which is aimed at reducing the availability and use of illicit drugs and diverted medication. The revised strategy will also focus on improved sharing of information between departments, and ensure there is a holistic prison approach to substance misuse. All staff will be informed of the new Drug Strategy in July 2017.	Director July 2017
4	The Director should ensure that staff conducting welfare checks note the position of a prisoner, confirm they are breathing, and obtain a response if	Accepted	All staff were reminded by a Director's notice in January 2017 that, when conducting roll, welfare or ACCT checks, they must note the position of a prisoner, confirm they are breathing, and obtain a response if they cannot establish that the prisoner is alive and	Director July 2017

Action Plan –Charlotte Nokes at HMP Peterborough on 23/07/2016

No	Recommendation	Accepted/Not Accepted	Response	Target date for completion and function responsible
	they cannot establish that the prisoner is alive and breathing during roll check, welfare checks, or ACCT checks.		breathing. The welfare check policy was reviewed and will be re-published in July 2017 when all staff will be further reminded of this policy via a Director's briefing.	