

**Action Plan – Mr Edward Barnes at HMP Chelmsford – on 08/06/2018**

| <b>No</b> | <b>Recommendation</b>   | <b>Accepted/Not Accepted</b> | <b>Response</b>  | <b>Target date for completion and function responsible</b> |
|-----------|---|------------------------------|--|--|
| 1         | The Governor should ensure that the key drug issues at Chelmsford are identified and that the prison's local drugs strategy is revised to ensure that these key issues are being addressed. This should include reviewing the systems in place to ensure prisoners are unable to divert medication. | Accepted                     | <p>On 16<sup>th</sup>-18<sup>th</sup> July an independent review and assessment was facilitated by a drug diagnostic taskforce into the reduction in supply and demand and treatment recovery. Included within this review was the monitoring of medication dispensary and the processes around diverting medication.</p> <p>Following this, improvement recommendations from the assessment will be considered and implemented where possible and the local drug strategy will be reviewed to include the conclusions of the review and any action being implemented.</p>   | Head of Reducing and Re-offending<br>September 2019        |
| 2         | The Governor should ensure that all prison staff are made aware of and understand PSI 03/2013 and their responsibilities during medical emergencies, including that staff promptly use an emergency code to effectively communicate the nature of an emergency.                                     | Accepted                     | Between July 2018 and February 2019, the safety team at HMP Chelmsford implemented weekly training capturing all members of operational staff, focussing on refreshing staff's knowledge and awareness on identified learning areas. As part of this training each staff member undertook a medical emergency scenario based exercise with a manager to re-enforce and refine their existing knowledge of the correct procedures. An adapted version of this training session will be redelivered as a group activity to all staff in the Safety week schedule in September/October 2019 which will be scheduled annually. | Head of Safety<br>October 2019                             |