

**Action Plan – Mr Peter Tweed at HMP Wakefield – Natural Cause on 01/10/2018**

<b>No</b>	<b>Recommendation</b>	<b>Accepted/Not Accepted</b>	<b>Response</b>	<b>Target date for completion and function responsible</b>
1	<p>The Head of Healthcare should ensure that healthcare staff:</p> <ul style="list-style-type: none"> <li>• receive training to help detect and treat early warning signs of deterioration in prisoners with long-term health conditions; and</li> <li>• ensure that all requests for follow up medical appointments are acted upon promptly.</li> </ul>	Accepted	<p>The use of NEWS will be discussed at each team meeting (Primary Care, Inpatients and Mental Health) in May and further training on NEWS facilitated if any staff require this. The importance and use of NEWS has been displayed in all the clinical areas to remind staff. Learning from this report will also be discussed at the daily healthcare handovers in May (weekly) to ensure all staff are captured.</p> <p>The process is such that if a patient needs further assessment by a GP or ANP a SystmOne task is sent to the Admin group requesting a follow up appointment and an indication as to whether this is routine or urgent and the timescale they need to be seen in. All staff will be reminded of this process during the May team meetings and learning from this report will also be discussed at the daily healthcare handovers in May (weekly) to ensure all staff are captured.</p>	<p>May 2019</p> <p>Head of Healthcare</p>
2	<p>The Governor and Head of Healthcare should that all prison staff are made aware of and understand PSI 03/2013 and their responsibilities during medical emergencies, including that staff promptly use an emergency code to effectively communicate the nature of the emergency.</p>	Accepted	<p>An annual notice to staff has been issued outlining the requirements of calling a code red/blue. This is issued every April and from this year will be followed with a functional brief the month after which will verbalise the notice to staff. Cards have also been issued for staff that are carried with their ID which offer guidance in how to call a BLUE and RED code.</p>	<p>Complete</p> <p>Governor &amp; Head of Healthcare</p>

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3	The Governor should ensure that a member of Prison Service staff informs a prisoner's next of kin of their death promptly, in line with national guidance.	Accepted	When escorts are dispatched a member of the safer prisons team assesses if there are potentially life threatening circumstances that require the next of kin to be notified. This process was implemented after Mr Tweed's death and has proved successful to date.	Complete Governor