

Action Plan – Mr Andrew Goldstraw at HMP Winchester –Self-Inflicted Death on 14/11/2018

No	Recommendation	Accepted/Not Accepted	Response	Target date for completion and function responsible
1	<p>The Head of Healthcare should ensure that healthcare staff</p> <ul style="list-style-type: none"> take all appropriate factors, including a prisoner's history, into account before assessing a prisoner as suitable to hold medication in-possession; and record the reasons for their decisions. 	Accepted	<p>All patients in HMP Winchester receive a nationally agreed in possession (IP) risk assessment. These are generally completed in reception using all available information such as warning forms or information relating to self-harm on PERs or other documents. Within this IP tool previous history of medicines management, self-harm and overdose are taken into account in terms of scoring the level of risk. The clinician is reliant upon accurate reporting by the patient and accessible information in the clinical records.</p> <p>All staff have been trained in the use of in possession risk assessments. This is a rolling education session and is delivered to all new staff. Staff have also been reminded to ensure good record keeping and to record the decisions taken from the IP risk assessment.</p>	Head of Healthcare Completed
2	The Governor should ensure that all staff are familiar with their responsibilities during roll checks.	Accepted	<p>Officers that are at the end of basic training spend a four-week consolidated induction period shadowing officers in their duties at HMP Winchester.</p> <p>Roll checks form part of the national security framework and the importance of these is taught during basic training. Staff are briefed by wing managers every morning and roll checks are signed for at the end of morning, evening and night shifts.</p>	Head of Safer Custody Competed.
3	<p>The Governor should</p> <ul style="list-style-type: none"> review the current provision of radios to ensure that it meets the needs of the prison. ensure that staff comply with local requirements 	Accepted	A radio review was undertaken in January 2019 by the security manager to ensure that all call-signs were appropriately allocated and that staff knew which area each radio was allocated in the prison. This is now monitored by the control room who track the radios ensuring they are not taken into the wrong location. A further review is scheduled for August 2019 when a number of new staff will be joining HMP Winchester, to ensure current provision remains appropriate. Basic radio training is given at national training college as	Head of Security Completed

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	for carrying radios to enable medical emergency codes to be radioed promptly.		<p>part of entry level prison officer training. Officers are taught the significance of 'code blue' and 'code red' during the 4 week induction period spent at the end of basic training. Operational Support Grades (OSG) complete on-site radio training as part of their induction.</p> <p>A Notice to Staff will be issued by the end of July 2019 to remind all appropriate staff to carry a radio and how to sign onto the radio net. Briefings have also taken place as part of daily communications to staff prior to duty. At the monthly full staff meetings, staff have been reminded to comply with the local requirement for carrying radios to enable medical emergency codes to be radioed promptly.</p>	
4	The Governor should ensure that all staff understand that, subject to a personal risk assessment, they should enter a cell at night when there is a potential risk to life, and that local policies and instructions reflect this prominently.	Accepted	<p>The local suicide prevention strategy sets out the importance of entering a cell without delay in an emergency, and the expectation that staff should enter a cell at night when there is a potential risk to life subject to a dynamic risk assessment.</p> <p>Local night orders and the reducing self harm and suicide policy will be updated and shared with all staff to reflect the importance of early intervention. Night managers will also brief night staff as to their expectations.</p>	Head of Safer Custody September 2019
5	The Governor should ensure that bereaved families are able to contact their family liaison officer or a deputy, or are at least able to leave a message that will be passed	Accepted	Since May 2019 HMP Winchester has five fully trained Family Liaison Officers (FLO), allowing for a lead and deputy FLO to be allocated to each individual death in custody. A direct line phone number is given to the bereaved family enabling direct contact with their designated FLO.	Head of Safer Custody Completed

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	on promptly and acted upon.			
7	The Head of Healthcare should ensure that there is a process for monitoring the compliance of a prisoner holding medication in their own possession. If a prisoner misses a collection, this should be followed up and clearly noted on his medical record, so that other healthcare staff who see the prisoner are aware.	Accepted	<p>Healthcare services will review the process for collection of In Possession medication. In conjunction with the Divisional Did Not Attend Policy (DNA), non collection of In Possession medication will be treated as a DNA in line with any other healthcare appointment. After three attempts to collect medication, if these have been missed, this will trigger a review and be clearly recorded in the clinical records.</p> <p>In Possession medication clinics will be piloted and the results of this process will enable the efficiency of clinics to be reviewed. Alongside this, random sampling (in conjunction with prison security team) of medication held in cell will be monitored in order to monitor samples of compliance.</p> <p>Any concerns which are raised to the healthcare team in regard to prisoner compliance or concerns around medicines management will trigger a review of the IP risk assessment.</p>	<p>Head of Healthcare September 2019</p> <p>December 2019</p> <p>Completed</p>
8	The Governor and Head of Healthcare should ensure that staff are aware of the circumstances in which resuscitation is inappropriate.	Accepted	<p>Instructions and best practice around resuscitation have been sent by the Regional Safety team and has been communicated via a notice to staff. All Custodial Managers who undertake night duties are expected to be first aid trained. The healthcare team have revised the staffing profile to include specialist roles which deal with emergency medical response. There is currently a paramedic working within the team and there are plans for another to join the service shortly. Paramedics and emergency care technicians have intermediate life support skills at a minimum and are trained to lead emergency response situations</p>	<p>Head of Safer Custody and Head of Healthcare Completed.</p>