



PPO ACTION PLAN:

Offender Name	Malcolm Blair
Approved Premises	Wilton Place
Date of Death	09/01/2019
Date of Action Plan	28/08/2019

No	Recommendation	Accepted / Not accepted	Response	Target date for completion and function responsible	Progress (to be updated after 6 months)
1	<p>The manager at Wilton Place should ensure that:</p> <p>a local suicide and self-harm prevention strategy to guide staff actions is developed at Wilton Place and is in line with the National AP Manual 2014 and the National Probation Service AP Strategic Action Plan 2018-2021, "Reducing Self-inflicted Deaths";</p> <p>staff thoroughly investigate all risk factors when determining a resident's level of risk of self-harm and suicide; and</p>	Accepted	<p>Completed and in place at all NW Approved Premises. This plan is completed; there is a mechanism for ensuring all staff refer to the document (via Team Meetings). There is a Divisional Approach to ensuring completion of all actions.</p> <p>In progress and complete. The ACT process continues to be delivered in the NW AP's in relation to monitoring and managing risks to individuals. Additionally, the AP Manager will review the existing Risk Review Meeting Template to ensure that during local Risk Review Meetings, specific attention is paid to risks to self-posed by all residents.</p>	<p>Summer 2019 and ongoing</p> <p>NW AP Management Team / Wilton Place AP Manager – by end October 2019 – then review Jan 2020.</p>	

	staff take appropriate action to address known risk factors, such as by doing additional welfare checks on residents.		As above. The ACT process will continue to be followed in all NW AP's and will determine whether additional checks are required for residents. Additionally, the AP Manager will review the existing Risk Review Meeting Template to ensure that during local Risk Review Meetings, specific attention is paid to risks to self-posed by all residents.	NW AP Management Team / Wilton Place AP Manager – by end October 2019 – then review Jan 2020.	
2	The Head of the National Probation Service and the manager of Wilton Place Approved Premises should ensure that comprehensive training on suicide and self-harm prevention is available to Wilton Place staff, to assist them in the identification and management of residents with risk factors for suicide and self-harm.	Accepted	The Divisional and AP Specific Self-Harm Prevention Strategy and Actions are in place. There is a requirement to deliver relevant, accredited 2-day training in relation to prevention of suicide / self-harm and progress is being made to ensure all appropriate AP staff have accessed this training in-line with the National Reducing Self Inflicted Deaths AP Strategy.	NW AP Management Team – by end of financial year 2021 (in-line with the national strategy).	
3	The Approved Premises manager should develop a clear local substance misuse policy in line with PI 32/2014 and ensure that frequent substance misuse testing and searches take place.	Accepted	The Safe Working Practice document and the recently launched Psychoactive Substance toolkit provide additional guidance to AP's as to their response to substance misuse. We will work the National AP Team to further develop the local substance misuse policy.	NW AP Management Team – by end of financial year 2020.	
4	The Approved Premises manager should ensure that agency staff are made aware of basic health and safety information and of building lay out. This should include awareness of where the defibrillator, emergency bags and fire exists are located.	Accepted	Agency staff and any new staff who begin work at Wilton Place have a building induction and are shown fire exits, extinguishers and where health and safety and first aid equipment is located in line with the Safe Work Practices document. We will develop an additional process to ensure that all new staff to all NW AP's are fully briefed about the building and equipment and there is a greater level of assurance that this activity has taken place.	NW AP Management Team – by end of financial year 2020.	