

**Action Plan – Scott Riley at HMP Gartree. Self-inflicted on 18/06/18**

No	Recommendation	Accepted/Not Accepted	Response	Target date for completion and function responsible
1	<p>The Head of Healthcare should provide this office, by 31 March, with evidence of the actions she has taken to improve the following:</p> <ul style="list-style-type: none"> <li>• prescribing practices in relation to drugs that may be abused/traded in prison;</li> <li>• medication reviews;</li> <li>• mental health referrals;</li> <li>• drug testing in reception;</li> <li>• the recruitment and retention of healthcare staff;</li> <li>• support for healthcare managers; and</li> <li>• systems to prevent staff having to work excessively long hours.</li> </ul>	Accepted	<p>The Head of Healthcare has initiated a number of measures to improve prescribing practices in relation to the management of drugs in prison and will provide evidence of the actions that have been undertaken by 31 March 2019. These measures include:</p> <p>The recruitment of prescribers, both in terms of GPs and Advanced Nurse Practitioners in order to support the volume of reviews required. Prescribers will be responsible for ensuring that patients needing review are booked for this prior to repeat prescriptions being re-issued. An audit will be completed to ensure this is being undertaken.</p> <p>The mental health service model for the Trust will be shared with the team, outlining the criteria for referral to mental health at point of reception. HMP Gartree SystemOne will be transferred in to the Trust Organisation Unit to ensure all templates are transferred into the system and staff understand the process for referral.</p> <p>There will be a review of the current provision for drug testing in reception and a consideration of the appropriateness of the criteria for drug testing prisoners upon entry to the prison. The findings will be shared with the team and a reception protocol will be drafted in relation to SMS services and drug testing at reception.</p> <p>There will be an exercise undertaken to map existing staff against current vacancies. A recruitment plan will then be developed to ensure that the recruitment process is robustly managed and newly appointed staff are supported with a thorough induction in order to support retention.</p>	Head of Healthcare March 2019

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			<p>In terms of support for healthcare managers, there will be recruitment undertaken across each clinical pathway and appropriate induction provided. Clinical supervision and annual appraisal will be put in place and staff will be introduced to the wider directorate team allowing for peer support to clinical leaders. Senior managers within the directorate will ensure visibility and support of the service.</p> <p>Whilst recruitment is taking place, bank staff will be employed to allow additional support within the team if / when required. Agency staff will be utilised for staff sickness cover. Appropriate rota planning will be put in place by the healthcare manager.</p>	
2	The Head of Healthcare should ensure that emergency response staff, including agency staff, understand the importance of providing timely assistance in the case of an emergency.	Accepted	<p>All emergency response staff, including agency staff, will be reminded of the code red / code blue pathway and the requirement to attend emergency incidents immediately.</p> <p>All staff will also receive training in Hospital Life Support with a full understanding of the implications of a delayed response.</p> <p>A review of emergency bag placements will be undertaken to ensure staff do not have to respond across large distances carrying heavy equipment.</p>	Head of Healthcare March 2019
3	The Governor and Head of Healthcare should ensure that staff are aware of the circumstances in which resuscitation is inappropriate.	Accepted	The Head of Healthcare will ensure that the policy outlining the circumstances in which resuscitation is appropriate will be shared with all staff.	Head of Healthcare February 2019

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			<p>All staff will undertake Hospital Life Support training, which includes a review of the policy and when not to resuscitate. Appropriate staff will also be trained in how to undertake the checks required to ascertain life extinct.</p> <p>The Governor will also publish a Notice to Staff reminding all staff of the circumstances in which it is not appropriate to attempt resuscitation.</p>	<p>Governing Governor February 2019</p>