

**Action Plan – Gavin Nathan Caddick. HMP Haverigg. Self- Inflicted.13/12/2017.**

No	Recommendation	Accepted/Not Accepted	Response	Target date for completion and function responsible
1	<p>The Governors of Haverigg and Preston should ensure that staff consider and record all known risk factors when determining a prisoner's risk of suicide and self-harm.</p>	Accepted	<p>HMP Haverigg</p> <p>A programme of Suicide and Self Harm (SASH) training has been developed nationally, and all staff will have completed this training by 2019. SASH training outlines staff responsibilities regarding all aspects of the ACCT process, including the need to take account of and record all know risk factors when considering a prisoner's risk of suicide and self-harm. SASH training is also provided as part of the induction process for all new directly and non-directly employed members of staff. The establishment is being supported in the delivery of this training by the Group Safer Custody Team.</p> <p>The Reception process at HMP Haverigg includes an interview with a Prison Officer on arrival, followed by a medical assessment carried out by a Healthcare professional. In addition, prisoners are interviewed by a member of the Mental Health team. The interviews cover all relevant risk factors and health information, as well as any self-harm warning forms. At this point, a risk-based decision is made whether or not to open an ACCT.</p> <p>In order to provide assurance, in January 2018 the Operational and Systems Assurance Group carried out a full internal audit of the management of the ACCT process and found that prisoners at risk of suicide were being identified appropriately and that staff open ACCT documents in line with the requirements of PSI 64-2011.</p>	Head of Safety Complete

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			<p>HMP Preston</p> <p>A Staff Information Notice was issued in August 2018 reminding all staff of the need to consider and record all known risk factors when determining a prisoner's risk of suicide and self-harm.</p>	<p>Head of Safer Prisons Complete</p>
2	<p>The Governor and Head of Healthcare at Haverigg should ensure that there are effective supply and demand reduction strategies to help eradicate the availability of PS and that staff are vigilant to signs of its use and take appropriate action. In particular, staff should ensure that signs of drug use are recorded in prisoners' records and all staff should submit intelligence reports when they are aware of suspected drug use</p>	Accepted	<p>The existing Substance Misuse Strategy (SMS) is currently under review. It is expected that this will be completed by December 2018. The aim of this review is to reflect recent developments in the approach to Psychoactive Substances (PS), in particular reducing demand, restricting supply and building recovery. Alongside the review of the SMS strategy, a review of the current Psychoactive Substance Policy will also be undertaken and the findings used to improve current practice.</p> <p>There are also a number of strategic multi-disciplinary meetings now in place to provide an appropriate information-sharing platform. These include the weekly Safety Intervention Meeting and the Multi - Agency Complex Case meeting. Both meetings are attended by representatives from the SMS and Mental Health providers.</p> <p>A notice to staff was issued in October 2018 providing a reminder of the procedures to be followed when managing prisoners who are suspected of using PS and other illegal substances. This includes the need to record and share information appropriately particularly around potential risk and report suspected drug use through appropriate channels.</p>	<p>Deputy Governor/ Head of Safety/ Head of Security/Head of Healthcare December 2018</p>

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3	The Governor should ensure that staff open cells as soon as possible when there is an immediate danger to life.	Accepted	<p>A Governor's Order was issued in October 2018 reminding all staff of the importance of opening cells as soon as possible when there is an immediate danger to life, in line with both the Local Security Strategy (LSS) and PSI 24-2011. This will be re-issued every 6 months.</p> <p>Managers have also been tasked with carrying out face-to-face briefings with staff to ensure that all they are aware of the correct procedures to follow.</p> <p>The Local Security Strategy is available to all staff to view on the intranet.</p>	Head of Safety Complete
4	The Governor should ensure that prison staff offer appropriate support and information to a prisoner's next of kin, ensuring the information they communicate is accurate.	Accepted	<p>HMP Haverigg has a Family Liaison Officer (FLO) in place, who has received the national training package. This training sets out the need to offer appropriate support and communicate accurate information to a prisoner's next of kin taking account of individual circumstances.</p> <p>In line with current contingency plans, a deployment officer is assigned prior to the FLO visiting a family. The deployment officer is responsible for briefing and de-briefing the FLO following the visit. to ensure they are aware of any significant issues. The FLO is then responsible for maintaining the FLO log, which records all actions taken.</p>	Governing Governor Complete
5	The Prison Group Director, Cumbria and Lancashire Group, should assure himself that meaningful,		The Prison Group Director has a group safety team in place to provide assurance that progress is being made against the recommendations. A live action plan is in place, which combines all	Prison Group Director Complete

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	effective and sustained action is taken to implement recommendations from PPO investigations at HMP Haverigg.		recommendations made regarding safety from reports including HMIP and PPO actions. This plan is maintained by the Head of Function, and progress is checked by the group safety team during their assurance and support visits.	