

Action Plan – Mr David Jermin at HMP Parc – Natural Causes on 25/08/2019

No	Recommendation	Accepted/ Not Accepted	Response	Target date for completion and function responsible
1	The Head of Healthcare should ensure that all new prisoners at HMP Parc have their history of serious health issues documented in the medical records on admission to prison.	Accepted	We have introduced a check list whereby the night nurse checks the medical records of all new arrivals to prison to ensure that all serious health issues are recoded, READ coded and a care plan is created. The Lead nurse carries out a further compliance check to ensure this task has been carried out this is recorded daily on a compliance log.	March 2020 Head of Healthcare
2	The Head of Healthcare should ensure that all existing prisoners at HMP Parc have their history of serious health issues documented in their medical records.	Accepted	A plan has been agreed that all existing medical records will be reviewed all health issues will be recorded, READ coded and have an appropriate care plan. All nurses and GP's have been given a written guide on this process.	September 2020 Head of Healthcare
3	The Head of Healthcare should ensure that immediate steps are taken to assess, monitor and improve knowledge among healthcare staff about GP referrals and when one is needed.	Accepted	A guide will be produced, shared with the healthcare staff and displayed in admissions healthcare room. Additionally, the Lead Nurses will discuss GP referrals at the weekly team meetings.	June 2020 Head of Healthcare
4	The Head of Healthcare should ensure that healthcare staff review the circumstances surrounding Mr Jermin's case and ensure that there is a process in place to follow up referrals for CT scans and postponed appointments in a timely manner.	Accepted	Healthcare management have reviewed the circumstances surrounding Mr Jermin's case and these have been shared with the administration team. The process has been reviewed for follow up appointments and postponed appointments. A referral tracker has been set up listing all outstanding hospital appointments this is now sent weekly to the booking office in the hospital who update the list and return to the administration team.	March 2020 Head of Healthcare