

Action Plan – Mr Peter Nunn at HMP Norwich – Natural Causes on 22/10/2019

No	Recommendation	Accepted/ Not Accepted	Response	Target date for completion and function responsible
1	The Governor should ensure that when a prisoner dies in custody, an attempt is made to visit the prisoner's next of kin to tell them of the death in person, in line with national guidelines.	Accepted	<p>The national guidance issued (safety Briefing - Initial Contact with Next of Kin following a Death in Custody DiC) around delivering news following a DiC has been disseminated to all Family Liaison Officers (FLO), Orderly Officers and Senior Management Team at HMP Norwich in February 2020. There will be a further briefing to all SMT around the guidance and the importance of family contact in these circumstances and using other communication routes as a method of last resort.</p> <p>The establishment is looking to increase the number of FLOs at the establishment and when recruited this guidance will be issued alongside the training that FLOs receive.</p> <p>To ensure compliance the Head of Suicide and Self-Harm Awareness will carry out a six monthly review of family liaison case management with those appointed as FLO, this will be recorded under the SPDR/performance management process through line management.</p> <p>HMP Norwich will undertake, as part of the yearly requirement of contingency planned exercises, a 'Death in Custody' table top contingency plan which will include live monitoring of a FLO informing a family member. Feedback will be provided and any identified development needs will be addressed.</p>	<p>Complete Head of Suicide and Self-Harm Awareness</p> <p>May 2020 Head of Suicide and Self-Harm Awareness</p> <p>May 2020 Head of Suicide and Self-Harm Awareness</p> <p>March 2021 Head of Security</p>