

Action Plan – Gary Gollaglee HMP Kirklevington Grange. 24/12/17

No	Recommendation	Accepted/Not Accepted	Response	Target date for completion and function responsible
1	The Governor and Head of Healthcare should ensure that all staff use an appropriate code to communicate a medical emergency and that control room staff call an ambulance immediately a medical emergency code is received.	Accepted	<p>During February 2018 all operational staff were issued with an ERIC (Emergency Response In Custody) card. This card provides a prompt to staff regarding the use of either code red or code blue, in the event of a medical emergency. Additional cards have now been printed and issued to all staff, including Healthcare and other partner agencies. An email reminding staff that these cards are available for collection from the Head of Residence was also sent during July 2018 and will be re-issued every 3-6 months. The ERIC card fits inside the housing of the staff ID cards and the Head of Residence carries out regular checks, to ensure that staff have these in possession.</p> <p>Staff working in the control room have also been reminded that once they have been informed of a medical emergency, an ambulance must be called immediately.</p>	Completed Head of Residence Head of Operations
2	The Governor should ensure there are sufficient first aid trained staff, at all times, in line with PSI 29/2015.	Accepted	A local first aid risk assessment has been carried out in line with PSI29/2015, which identifies the need for at least one First Aid Trained at Work (FAW) Orderly Officer to be on duty at all times. A programme of first aid training is being facilitated by the Physical Education Instructor Senior Officers and includes both the three day FAW and the one day Emergency First Aid at Work (EFW) courses. Staff are being detailed to attend on a monthly basis. The training of all Orderly Officers is due to be completed by the end of the year. Additionally there are a number of other first aid trained staff throughout the establishment and a list of these staff is displayed around the prison, should they be required.	December 2018 Peoples Hub Manager