

**Action Plan – Mr Paul Clark at HMP Bullingdon – Natural Causes on 24/02/2020**

No	Recommendation	Accepted/ Not Accepted	Response	Target date for completion and function responsible
1	The Governor and Head of Healthcare should ensure that all staff undertaking risk assessments for prisoners taken to hospital understand the legal position on the use of restraints and that assessments fully take into account the health of a prisoner and are based on the actual risk the prisoner presents at the time.	Accepted	All Operational Band 5's and Senior Managers will receive a briefing about this from the Safer Custody and Security. Written assurance will be sought that staff understand the legal position on the use of restraints.  Heads of Safety, Security, Healthcare and Operations will review the current HMP Bullingdon Risk Assessment to ensure it is compliant with local security strategy, national security framework and it provides clarity and assurance on the correct use of restraints.	31 August 2020  Safer Custody, Head of Security, Head of Healthcare & Head of Operations
2	The Governor should share this report with staff and discuss the Ombudsman's findings with them.	Accepted	The Ombudsman's report has been shared with the named staff. Further conversations will take place at the Senior Management Team Meeting. A staff member has left on secondment therefore further conversations will be held on their return to the establishment.	Complete  Governor
3	The Head of Healthcare should ensure that healthcare staff complete the medical section of the escort risk assessment fully and accurately.	Accepted	Safer Custody will individually brief senior nurses responsible for completing the medical section of risk assessments and receive written statement of their understanding.	31 August 2020  Safer Custody
4	The Head of Healthcare should share this report with staff and discuss the Ombudsman's findings with them.	Accepted	The Ombudsman's report has been shared and discussed with the named staff.	Complete  Head of Healthcare
5	The Prison Group Director for South Central should write personally to the Ombudsman setting out what he has done to satisfy himself that effective measures have been taken to address Bullingdon's continuing failure to comply with caselaw on the use of restraints.	Accepted	A letter will be sent by the Prison Group Director following the completion of further actions required (see the establishment's response) and further random testing by the Group safety team, that has been taking place. This has been discussed with the Head of Safety.	Complete  Prison Group Director & Group Safety Team

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6	<p>The Governor should ensure that:</p> <ul style="list-style-type: none"> <li>• staff inform the prisoner’s next of kin of their death without delay, and in person wherever possible; and</li> <li>• where a decision is taken that the news of a prisoner’s death should not be delivered in person, the reasons for this are recorded in the Family Liaison Officer’s log.</li> </ul>	Accepted	<p>HMP Bullingdon currently only have 2 trained FLO’s as training courses were cancelled due to Covid.</p> <p>We have since taken steps to rectify these issues with the following steps:</p> <ul style="list-style-type: none"> <li>• Training of Family Liaison Supports – 5 staff who can assist and support FLO’s, particularly during the Covid pandemic when there is no face to face contact with families.</li> <li>• Introduction of Zoom enable I-pads that can be used for virtual face to face contact with families – 2 units available.</li> <li>• Advertised and selected for new FLO’s. Awaiting for reintroduction of FLO training Courses, queries continue to be made and it has been stressed how important this is. An FLO trainer has been contacted by the GSL to request delivery of the training package however this is not allowed at this current time of COVID, the importance of this course will remain a priority.</li> </ul>	<p>Complete</p> <p>Governor &amp; Head of Safety</p>