

Action Plan- Stephen Hodgson. HMP Holme-House. Self-Inflicted. 12/08/2017.

No	Recommendation	Accepted/Not Accepted	Response	Target date for completion and function responsible
1	<p>The Governor should ensure that staff manage prisoners at risk of suicide and self-harm in line with national guidelines, including ensuring that:</p> <ul style="list-style-type: none"> • Staff consider all risk factors, including frequent suicidal statements and escalations in self-harm, when assessing a prisoner's risk to themselves. • Staff set new, specific and meaningful ACCT care map actions that are aimed at reducing a prisoner's risks to themselves. • Staff involve the prisoner's family when that would be appropriate. 	Accepted	<p>All new operational staff receive Suicide and Self-Harm Training (SASH) as part of their initial prison officer training. This is a national prison service package designed to ensure that staff understand the risks factors which must be considered when assessing a prisoner's risk of suicide and self-harm. An ongoing programme of refresher training for all staff is also being delivered as part of the establishment's training plan.</p> <p>A Governor's Order (GO) was issued in July 2020, which reiterates the need for decisions about risk to be based on all available information rather than on a prisoner's presentation alone. Staff were also reminded that any statements or acts of self-harm should also be considered when assessing risk and that any instances that occur whilst a prisoner is on an open ACCT must result in a review being undertaken. A further GO will be issued highlighting the need for caremap actions to be specific and meaningful and aimed at reducing a prisoner's risk. The GO will also promote the benefits of involving the prisoner's family as part of the ACCT process in cases where this would appear to be appropriate.</p> <p>In January 2020, the Head of Safer Custody implemented a new ACCT quality assurance procedure which is now embedded within the ACCT process. There is now a 48 hour check carried out by a Senior Officer, followed by a 5 day check conducted by a Custodial Manager, with a further check at 7 days. The Duty Governor also checks the quality of one ACCT per day at random. The Safer Custody team then analyse the findings, highlighting any issues to the Custodial Managers so that they</p>	Head of Safety December 2020

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			<p>can be fed back to staff as well as to the Senior Management Team and monthly Safer Prisons Meetings.</p> <p>A new ACCT Quality Assurance and Coaching meeting has also been introduced. This is a multi-disciplinary meeting looking at both ACCT and CSIP on an alternative weekly basis and will check the quality of those ACCTs opened within the previous two week period. Consideration is given to the reasons for ACCTs being opened and that staff have taken account of the triggers that may have an impact on a prisoner's wellbeing. Checks are also undertaken to ensure that caremaps are supportive and have targeted expectations, so that the men have goals to work towards.</p>	
2	The Governor and Head of Healthcare should ensure that prisoners who refuse food are managed in accordance with the Department of Health 'Guidelines for the clinical management of people refusing food in immigration removal centres and prison'.	Accepted	<p>A review of the existing food refusal policy has been undertaken by the Head of Safety in liaison with Healthcare, and the findings used to update the policy to ensure it is in line with the Department of Health Guidelines. The updated policy clearly sets out the actions that staff must take if they have concerns about a prisoner not eating or drinking and how the ACCT process should be utilised to monitor and support a prisoner's progress. This is currently with the Governing Governor for ratification and will be published to all staff by the end of December.</p> <p>Any prisoner currently being monitored under food refusal procedures are discussed at the weekly Safety meeting with further multi-disciplinary meetings held to ensure all relevant parties are aware of the situation and are at hand for support.</p>	Head of Safety/Head of Healthcare December 2020
3	The Head of Healthcare, in conjunction with the mental health	Accepted	Assessments of all patients are undertaken following NICE Guidelines: Mental health of adults in contact with the criminal justice system [NG66].	Mental Health Team

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	<p>lead, should ensure that mental health staff use more comprehensive assessment tools to identify prisoners at risk of drug-induced psychosis.</p>		<p>Assessments cover a holistic review of patient presentations, inclusive of physical and mental health, substance misuse vulnerabilities and risk.</p> <p>In 2017, the standard assessment tools used by the Mental Health Team was updated to include a narrative based risk assessment which summaries risk in relation to self, others, from others and risks including substance misuse. This was further updated in 2019 to follow the organisation standard assessment format which includes a formulation of needs, including causation and maintaining factors contributing to symptoms observed.</p> <p>The mental health team continues to build upon collaborative working relationships with discipline colleagues to share information relating to prisoner presentations, within the realms of confidentiality. This is now enhanced by weekly attendance of the weekly Safety Intervention Meeting (SIM), where the team contribute to discussion and planning of interventions for those identified with enhanced needs and/or risks. This meeting is attended by all partner agencies including clinical and non-clinical substance misuse services.</p>	<p>Leader/Head of Healthcare Completed</p>
4	<p>The Governor should ensure that:</p> <ul style="list-style-type: none"> • All information about bullying, intimidation, debt and the use of drugs is fully coordinated and investigated. • Staff submit intelligence reports about bullying, intimidation, debt 	Accepted	<p>CSIP, the national mandated process for management of violent offenders, is used to track and interrogate incidents of violence and bullying to ensure no instances go unmanaged. To ensure a co-ordinated approach this process is overseen by the Safety team, who work with Security to triangulate the information and data around bullying, intimidation, debt and the use of drugs to ensure they are fully</p>	<p>Head of Safety December 2020</p>

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	<p>and the use or trafficking of drugs in line with national guidelines.</p> <ul style="list-style-type: none"> • Staff consider whether victims are at increased risk of suicide and self-harm. • Apparent victims are effectively supported and protected with meaningful, long-term solutions, which address their individual situations. 		<p>investigated. They will also consider whether there has been an increase in the risk of suicide and self-harm.</p> <p>A GO will be issued to remind staff of the need to submit intelligence reports where there is an indication of bullying, intimidation, debt or the trafficking of drugs to ensure that these can be fully investigated and managed through CSIP as appropriate.</p> <p>The CSIP log is maintained and updated on a daily basis by a designated administrator within the Safety team, to ensure that all investigations have been recorded and that outcomes, including any actions taken are logged. Incidents are discussed at the weekly Safety meeting and also the Safer Prisons Strategic meeting to monitor the process and ensure men are being effectively supported with individually targeted plans which include long term solutions.</p> <p>A new Quality Assurance and Coaching meeting has also been introduced. This is a multi-disciplinary meeting looking at both CSIP and ACCT on an alternating weekly basis and will look at those CSIP plans opened within the previous two week period. Re-occurring issues are identified with actions minuted to ensure consistency and that CSIP plans meet the required standard. Feedback is then provided to staff as appropriate</p>	
5	The Governor should ensure that all staff understand the importance of entering a cell without delay in	Accepted	GOs have been regularly re-issued, the last one being in September 2019, reminding all staff of the importance of entering a cell in an emergency without delay, subject to a dynamic risk assessment in order to help	Head of Safety Completed

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	an emergency in order to help preserve the life of a prisoner and are able to do so.		preserve the life of a prisoner. This order includes and explains the process to be followed during patrol state. Suicide and Self-Harm (SASH) awareness trainers have also been briefed and instructed to inform course participants of the procedures to follow when entering a cell in an emergency and new staff also have this incorporated in their induction.	
6	The Governor should ensure that all prison staff are made aware of and understand PSI 03/2013 and their responsibilities during medical emergencies, and that the control room calls an ambulance immediately when an emergency code is used.	Accepted	In March 2020, a GO was issued to remind staff of the actions that must be taken in the event of a medical emergency. This includes the requirement to call a Code Red/Code Blue by radio and outlines the circumstances in which the codes should be used so that appropriate medical assistance can be provided. The GO also reiterates the importance of an ambulance being called immediately when an emergency code has been used. In addition the Head of Safer Prisons undertakes daily checks of any Code Red/Code Blue calls and cross checks that the correct times have been logged within relevant documentation and that the correct process has been adhered to.	Head of Safety Completed
7	The Governor should ensure that up to £3,000 is offered towards reasonable funeral expenses following a death in custody and in this particular case, should arrange for the balance to be paid to Mr Hodgson's family	Accepted	This payment was made March 2020 and all actions are now complete.	Governing Governor Completed