

Action Plan – Mr Robert Thomas Lewis at HMP Stafford – Natural Causes on 21/03/2020

No	Recommendation	Accepted/ Not Accepted	Response	Target date for completion and function responsible
1	The Head of healthcare should ensure that there are systems in place to check compliance with prescribed medication especially for patients with known memory loss.	Accepted	<p>For all patients on prescribed medication, who need regular or yearly blood tests, ECG's or other medical tests/intervention, the use of 'recalls' within SystemOne is utilized for setting the time frame in which these are required. The 'recall' report is run weekly by the administration team and Pharmacy team and those patients identified are added to the appropriate clinic ledger for appropriate review and/or treatment and informed via a movement slip for their appointment. It is audited through our monthly SystemOne reporting to ensure this is completed. This will be completed and be in full use by December 2020.</p> <p>As part of our daily buzz meeting (team meetings), patients are discussed if there are any concerns with compliance of medication following the medication round. If there are any concerns, a pharmacy technician carries out a spot check and completes a medication reconciliation template. For the group of patients who suffer with memory loss, they are discussed at the local Multi-Professional Complex Case Clinic (MPCCC) and Gold Standard Framework (GSF) meeting and relevant decisions can be made in the patient's best interests. The use of venelink (a 7 day supply of medication in a blister pack allowing easy administration) can be offered if this is a suitable method of allowing patients to self-medicate and is discussed further with the patient with appropriate clinician, with use of the Dementia Nurse if appropriate.</p>	December 2020 Head of Healthcare
2	The Head of Healthcare should ensure that syringe drivers are available for patients who need them in cell locations and that staff have appropriate training on how to	Accepted	HMP Stafford has excellent links with Katherine House Hospice. The relationship has been built over time, where staff from Katherine House regularly supports HMP Stafford to assess/review patients, form part of multi-disciplinary team meetings within the prison setting and assist in delivering	Complete Head of Healthcare

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	use them in liaison with the local hospice.		<p>training to the healthcare team around palliative care, anticipatory drugs and offer general advice and support.</p> <p>The use of syringe drivers is under review by Regional and National Practice Plus Group team to consider an appropriate regional approach to able to deliver this care where appropriate in line with The NICE Guidelines: Care of the Dying Adult (2015).</p> <p>HMP Stafford is in the process of a newly purpose built “Specialist Care Unit”, which will be an eight bed regional resource for patients who require enhanced specialist nursing care for palliative and / or enablement support. The use of a syringe driver within this unit will be essential and is currently work in progress, with support from our local hospice, Katherine House Hospice.</p>	April 2021
3	The Governor and Head of Healthcare should ensure that prisoners needing social care have appropriate assessments and services organised for them in a timely manner.	Accepted	<p>The key responsibilities for the assessment and services are shared between Stafford prison, Staffordshire County Council and Care UK. These are detailed below.</p> <p>HMP Stafford Responsibilities</p> <ul style="list-style-type: none"> • Will ensure that relevant employees from Staffordshire County Council are given appropriate training to enable them access to prisoners. • To ensure that staff from the County Council are aware of prison policies and procedures and can access training when relevant. 	<p>Complete</p> <p>Governor & Head of Healthcare/ Care UK (Practice Plus)</p>

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			<ul style="list-style-type: none"> • To share details of prisoners that they feel may benefit from social care and discuss referral to Social care with the prisoner, complete referral form and send this to Staffordshire County Council • To update Care UK and Staffordshire County Council should any changes in a prisoner’s presentation be noted that could identify a change in their care and support needs/care package. • Should any member of care staff be unable to draw keys then prison staff will escort carers to the relevant area. • To request a member of Staffordshire County Council team comes and discusses assessment/social care with the prisoner should this be identified. • To work with Staffordshire County Council and Care UK to facilitate delivery of care and consider any equipment and adaptations necessary to meet the needs of prisoners. • To make referrals to Staffordshire County Council in a timely way and on agreed referral form. To gain consent from the prisoner (as appropriate) at point of completion of the form. <p>Staffordshire County Council Responsibilities</p> <ul style="list-style-type: none"> • Ensure that the employees and members of the prison and approved premises social care team are sufficiently qualified or experienced to deliver their duties. • Will complete social care assessment within 28 days of initial request 	

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			<ul style="list-style-type: none"> • Will provide prisoners with details of care available, costs attached (financial assessment) right to complain • Will agree care packages with Care UK within 2 working days of completion of assessment. Written care plan will be provided to the prisoner, prison and Care UK staff within 7 working days • Will ensure that relevant paperwork is passed via internal systems to payments team to ensure Care UK are appropriately paid. • In an emergency social worker can agree via telephone/email for care to commence immediately prior to assessment this can be in place for up to 2 working days in which time a formal assessment and care plan will need to be completed. • Interim care plans can be instigated within the 28 day period that the assessment is being completed • To share a copy of care plan with Care UK. • Social Care staff will ensure that any emergency changes to care are emailed to Care UK and social care team payments (SCC). • To ensure that reviews of care packages are completed firstly within 6 weeks, then at least annually following. • To inform Care UK and the prison of any changes in personnel, contact details • Staff will inform the other agencies of potential delays within the above timescales. • To follow prison procedures in event of safeguarding concern being identified. 	

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			<p>Care UK (now known as Practice Plus) Responsibilities</p> <ul style="list-style-type: none"> • Will ensure that they have sufficient levels of trained staff to meet the agreed care packages in place in the prison. • Will complete the care as detailed in the adult’s care plan as agreed by the prisoner. • To report any changes to the prisoner’s presentation/needs/compliance to the social care team from Staffordshire County Council. • Ensure relevant staff are available for reviews • To inform SCC of hospital admittance and/or discharge within 24 hours and preferably prior to discharge • Care UK to inform SCC following a second refusal of care by an prisoner • To discuss any proposed changes to care delivered with social care prior to making changes. • To make referrals to Staffordshire County Council in a timely way and on agreed referral form. To gain consent from adult (as appropriate) at point of completion of the form. • To request a member of Staffordshire County Council team comes and discusses assessment/social care with the prisoner should this be identified. <p>Practice Plus will endeavour to commence agreed care within 48 hours, any challenges or delays will be shared with Staffordshire County Council and the Prison.</p>	