

Action Plan – Mr Khalid Mahmood at HMP Oakwood – on 06/08/2020

No	Recommendation	Accepted/ Not Accepted	Response	Target date for completion and function responsible
1	The Head of Healthcare should review the reception and secondary screening policy and procedure to ensure that screenings of prisoners are recorded in healthcare documents.	Accepted	A review of the local operating procedure/pathway was undertaken following the Ombudsman's report (and will be reviewed at least annually). The current process of primary and secondary screening includes the use of pre-defined Arden Templates which form part of the patient record. All screening processes are thus completed on day 1 of transfer into HMP Oakwood and within the first 7 days of transfer for the secondary screening. This is generally day 2 or day 3 from date of transfer. The Head of Healthcare is responsible for ensuring that all staff are aware of the requirements for screening of transferred patients and that the information is documented appropriately within the patient record.	Complete Head of Healthcare