

**Action Plan – Mr Christopher Carpenter at HMP Woodhill – ONN on 18/08/2018**

<b>No</b>	<b>Recommendation</b>	<b>Accepted/Not Accepted</b>	<b>Response</b>	<b>Target date for completion and function responsible</b>
1	The Governor and Head of Security should ensure that staff submit an intelligence report when a prisoner is suspected of being under the influence of an illicit substance.	Accepted	<p>Anyone found under the influence is reported to the daily Orderly Officer and the daily briefing sheet includes all incidents of prisoners found under the influence. Part of this report is to ensure they are seen by a nurse and that an intelligence report is submitted and case notes are updated on NOMIS.</p> <p>Staff are required to submit Mercury Intelligence reports (MIRs) if they suspect a prisoner is using illicit substances. This is to enable a referral for drug testing to take place.</p> <p>Each month Central and North West London (CNWL) NHS Foundation Trust and Security cross reference how many MIRs have been submitted with how many referrals they have received, the results of which are discussed at the monthly Drug Strategy meeting. If a member of staff has not submitted a MIR they will be contacted by the Security Custodial Manager.</p> <p>Assurance is provided through the Mercury Intelligence system, Drug Strategy meeting and mandatory drug test statics for each month; with further assurance from CNWL checking the briefing sheet each day.</p>	Head of Security Complete
2	The Governor should identify and address the key weaknesses in reducing the supply of drugs at Woodhill and revise the local drugs strategy in light of the findings.	Accepted	<p>The national Drug Strategy team and the Security, Order and Counter-Terrorism team have visited Woodhill to assist in the compiling of an action plan to address the supply reduction of illicit articles and to help with the development of the local drugs strategy which is currently being developed.</p> <p>A band 8 Drug Strategy lead and a Custodial Manager have been recruited to assist in the delivery of the drug strategy which is expected to be completed by April 2020.</p>	Head of Operations and Drug Strategy April 2020

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			Additionally, a number of physical initiatives have been introduced, including a full body scanner and the introduction of photocopying all incoming mail.	
3	The Governor should ensure that all incidents of violence are investigated in accordance with PSI 64/2011 and Woodhill's own Violence Reduction Strategy, including providing feedback on the investigation to the victim and ensuring that details of the investigation are appropriately documented.	Accepted	<p>All known incidents of violence are now considered under the national Challenge Support and Intervention Plan (CSIP) model with the majority going to investigation to enable the unit managers (Band 5 operational) to make informed decisions.</p> <p>CSIP is a case management model which focuses on those who pose a raised risk of being violent and works to challenge these behaviours and support individuals towards positive change. This is achieved by working with the individual to identify the reasons behind their behaviour and create a plan to address the root causes and facilitate positive change to help prevent an ongoing circle of violence.</p> <p>We are now in the process of re-introducing support letters that known and potential victims sign. These letters detail if support is required or not and what action has been taken to provide additional support.</p>	Head of Safety and Head of Residence February 2020
4	The Governor should ensure that apparent victims of bullying are effectively supported and protected with meaningful long-term solutions which address their individual situation.	Accepted	Following the CSIP model support for victims involves a multi-disciplinary approach with the support of wing managers, Offender Categorisation and Allocation and the security department. Support offered could involve either a compact based intervention similar to those seen for self-isolators or progression to an open CSIP to manage the issues & concerns over a longer period of time. All those on CSIP have an identified case manager and the Head of Safety will support this initiative.	Head of Safety and Head of Residence February 2020