

Action Plan: Adam Basford HMP Winchester

| No | Recommendation | Accepted/Not Accepted | Response | Target date for completion and function responsible |
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| 1 | The Governor should ensure that all staff undertake ACCT observations as directed, actively engage with prisoners being monitored and record their engagement promptly | Accepted | A recent ACCT quality assurance process has been updated and embedded. Two surgeries with a Clinical Psychiatrist have taken place to up-skill new managers with regard to safe monitoring and appropriately recording engagement on ACCT documents. A checklist is now in place to monitor this on each individual ACCT. | Completed Head of Safer Custody |
| 2 | The Governor and Head of Healthcare should ensure that staff are appropriately trained to understand when to refer prisoners who display challenging behaviour to the mental health team and when to create a care plan for prisoners with complex needs | Accepted | Mental health awareness training is provided by registered mental health professionals and scheduled for all staff in conjunction with the SASH (Suicide and Self harm) training modules due to be completed in April 2019. The referral process for mental health services has been reviewed and the format includes prompting questions to support staff to provide and increased level of detail in the referral form. | April 2019 Training department |
| 3 | The Head of Healthcare should ensure that when there are concerns about a prisoner's mental health, staff should review the prisoner's mental health history, including all available psychiatric information | Accepted | During the mental health assessment all available information on the clinical system is reviewed. When there are indications that the patient may have been accessing secondary mental health the community mental health team involved are contacted and asked to share relevant information. All new patients are subject to receipt of a GP Summary record which is requested. | Completed Head of Healthcare |

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| 4 | The Head of Healthcare should ensure that healthcare staff record and action all GP referrals. | Accepted | GP referral requests are recorded via task or appointments on the clinical system. All applications received are logged and recorded. This is reviewed at a weekly assurance meeting. | Completed Head of Healthcare |
| 5 | The Governor and Head of Healthcare should ensure that staff working with prisoners with a personality disorder or an autistic spectrum disorder are briefed about their risks and needs and how to manage them. | Accepted | All staff working with complex challenging individuals are able to attend a weekly complex case meeting and discuss the care and management plans of individuals. This meeting is attended by multi agency stakeholders. Minutes from this meeting and the actions from it are widely distributed and checked off at the next meeting within seven days. | Completed Head of Safer Custody |
| 6 | The Governor and Head of Healthcare should ensure that healthcare staff assess all prisoners in the segregation unit, and that all relevant mental health concerns are shared with staff and recorded in the prisoner's medical record. | Accepted | Prisoners located in segregation are assessed by a registered clinician. A scheduled and detailed handover is in place so that all prisoners located in segregation are reviewed daily and all relevant information is shared and added to the clinical record. | Completed Head of Healthcare and special projects lead |
| 7 | The Governor should ensure that a Staff Care Team is created to give staff the opportunity to discuss their involvement in a serious incident confidentially. | Accepted | The Deputy Governor will lead a refreshed duty care team (with HR support), which will include new team members who are receiving the necessary training and will be in post in February. In the interim, additional senior manager support has been put in place for staff, with care teams from other establishments available should post-incident support be needed. | February 2019 Head of Safer Custody |