

**Action Plan – Mr Kenneth Brook at HMP Doncaster – Natural Causes on 14/10/2019**

No	Recommendation	Accepted/ Not Accepted	Response	Target date for completion and function responsible
1	The Head of Healthcare should ensure that when prisoners do not attend a secondary health screen, healthcare staff find out why and reschedule a second health screen to ensure attendance.	Accepted	<p>Care UK introduced a 2nd Screen Process on 1st December 2018 to ensure all prisoners are fully aware of their Second Screen appointment. Since that time attendance has been monitored and processes adjusted to increase attendance.</p> <p>The following procedure is now in place with continued data monitoring at the Prison &amp; Health Operational Group to ensure there are no enabling issues.</p> <ul style="list-style-type: none"> <li>• Second Screen clinics are scheduled 5 days a week and facilitate up to 16 appointments per day.</li> <li>• Two clinicians are allocated to the clinic every day to ensure the prisoners receive robust 2nd screen assessments and any associated treatments they may require at that time.</li> <li>• All new receptions receive an appointment to attend Healthcare for their second health screen. The appointment is very clear in terms of date and time of appointment and includes details of what to expect at the appointment. This appointment is handed to the prisoner on first night of reception.</li> <li>• A list of all new receptions required to attend for second screening is provided to the Unit Managers to ensure they are aware of the prisoner's requirement to be escorted to Healthcare. Dates and times are provided for clarity.</li> <li>• Prisoner's appointments are provided on the ATM.</li> </ul>	<p>Complete</p> <p>Head of Healthcare</p>

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			<ul style="list-style-type: none"> <li>• Healthcare Support Officers attend the residential areas to collect the prisoner for their Second Screen appointments.</li> <li>• The Did Not Attend procedure is applied which dictates the prisoners are provided with a second opportunity to attend for second screening.</li> <li>• Communications of non-attendance are sent to the prisoner advising them of the date and time of the 2<sup>nd</sup> appointment. This letter is scanned onto the prisoner's medical records.</li> <li>• DNA x3 the prisoner is sent correspondence advising of x3 DNA appointments and advised how to access the service should they wish to take up the 2<sup>nd</sup> screen appointment at a later date.</li> <li>• Additional Clinics are scheduled every 2 weeks to capture non-attendance.</li> </ul> <p>Prisoners are entitled to decline the opportunity for second screen and healthcare professionals cannot enforce their attendance.</p>	
2	The Head of Healthcare should ensure that staff complete a falls risk assessment for prisoners who meet the criteria in line with National Institute for Health and Care Excellence (NICE) guidance.	Accepted	<p>Falls Risk Assessments process has been delivered to the healthcare Team in January 2020 at the Reflective Practice Forum. This process is repeatedly disseminated to the staff to ensure compliance.</p> <p>Our older prisoners are regularly monitored through our MPCCC (Multi Professional Complex Case Clinic) process which enables the Case Managers to identify any risk of falls and implement the Risk Assessment for those prisoners that have not had one completed routinely.</p>	Complete  Head of Healthcare

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			<p>All prisoners who have been reported as fallen are booked into the next available clinic for review so they can be assessed to determine if the fall was caused through environment or a physical reason.</p> <p>All prisoners who have fallen are reported through the Staff Observation book, this is reviewed by Senior Management daily and enable the Senior Manager to highlight if a Falls Risk assessment is required.</p> <p>The Local Operating Procedure has been reviewed and disseminated to the team to ensure ongoing understanding in was developed in response to this recommendation. All staff have signed a declaration of understanding to ensure staff compliance with procedure.</p>	
3	<p>The Director and Head of Healthcare should ensure that:</p> <ul style="list-style-type: none"> <li>All staff undertaking risk assessments for prisoners taken to hospital understand the legal position on the use of restraints; and</li> </ul>	Accepted	<p>This is a decision for the Duty Director and must be taken on an individual basis. Consideration should be given to previous behaviour whilst on escort and also what is stated in the Local Security Strategy.</p> <p>As part of staff briefing prior to despatch all staff are briefed and understanding checked regarding the legal position in relation to the use of restraints. Staff are reminded and informed of the Prison Manager decision and supporting comments regarding Healthcare input to the Prisoners health and mobility that is taken into account in the final decision when deciding on the use of restraints.</p>	<p>Complete</p> <p>Director &amp; Healthcare</p>

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	<ul style="list-style-type: none"> <li>Assessments fully take into account the health of a prisoner and are based on the actual risk the prisoner presents at the time.</li> </ul>		<p>Healthcare staff review the prisoners presenting clinical condition and make appropriate input regarding the use of restraints. Senior management signing off risk assessments make the informed decision considering Healthcare input.</p> <p>The Prisoner Escort Process has been reviewed. A Local Operating Procedure has been developed and implemented to aid the healthcare Staff in their decisions and dynamic risk assessments.</p>	
4	<p>The Director should revise the risk assessment form for hospital escorts to make it clear that:</p> <ul style="list-style-type: none"> <li>Healthcare staff must provide information on the prisoner's current state of health and mobility; and</li> <li>Prison managers must confirm that they have read and taken into account the healthcare information about the prisoner's current state of health and mobility in determining the level of security needed.</li> </ul>	Accepted	<p>The risk assessment has been updated to ensure that the prisoner's current state of health is included in the security considerations.</p> <p>Healthcare also now provide a risk assessment which comments specifically on mobility and health needs of individual prisoners which is considered as part of the security risk assessment.</p> <p>A section has been added to the form, to the risk assessment/route order regarding medical information, specifically, medical conditions likely to influence the need for restraints on escort and any medical objections to the use of physical restraints. There is also a section for the Prison Manager to record any notes regarding their decision.</p>	Complete  Director