

**Action Plan – Mr Christopher Howarth at HMP Lewes – Natural Causes on 10/03/2020**

<b>No</b>	<b>Recommendation</b>	<b>Accepted/ Not Accepted</b>	<b>Response</b>	<b>Target date for completion and function responsible</b>
1	The Governor and Head of Healthcare should ensure that when a prisoner has been in hospital for four weeks or more, MDT meetings are set up and documented before he returns to prison.	Accepted	<p>The Head of Safety and Head of Healthcare have been working closely to ensure that a Multi-Disciplinary Team Meeting (MDT) takes place when a resident has been in hospital for four weeks or more.</p> <p>The Terms of Reference for the weekly Safety Intervention Meeting (SIM) will be reviewed to ensure residents that are currently at hospital for over a week are added to the agenda to be discussed, with an update from the hospital being sought from Healthcare colleagues prior to the meeting.</p> <p>To support this, a tracker system will be developed and managed by the Safety Team to monitor the number of days in outside hospital. This will help identify when a resident reaches the four week point and trigger a MDT with key agencies before their return.</p> <p>The associated MDT will be minuted and fed back to the SIM to ensure we do not lose sight.</p>	<p>December 2020</p> <p>Head of Safety/ Head of Healthcare</p>