

Action Plan – Mr Paul Stevens at HMP Channings Wood – Natural Causes on 04/05/2020

No	Recommendation	Accepted/ Not Accepted	Response	Target date for completion and function responsible
1	The Head of Healthcare should ensure that healthcare staff who are asked to assess a prisoner make a detailed note on the prisoner's medical record, including the name of the person making the request.	Accepted	<p>The Healthcare team will review this case through a clinical supervision session by the end of October 2020 to identify areas of documentation in need of improvement. Clinical Supervision is recorded and audited through the annual audit planner. Results of these audits are discussed through Local Quality Assurance Meetings monthly and any further issues can be escalated through to the Regional Quality Assurance meetings held quarterly or the Local Quality Delivery Boards held monthly.</p> <p>The senior management team and line managers will continue to oversee recording of notes and audit this through monthly 1-1's with individual staff. At each 1-1 staff will review a set of notes with their line manager to ensure the quality of record keeping is in line with record keeping standards.</p> <p>Notes are kept of these meetings in staff files and these are audited through the annual audit planner. Results of these audits are discussed through Local Quality Assurance Meetings monthly and any further issues can be escalated through to the Regional Quality Assurance meetings held quarterly or the Local Quality Delivery Boards held monthly.</p>	<p>Complete Healthcare Team</p> <p>Ongoing</p>
2	The Governor should ensure that all staff undertaking risk assessments for prisoners in hospital understand the legal position on the use of restraints and that assessments fully take into account the health of a prisoner and are based on the actual risk the prisoner presents at the time.	Accepted	The current process for assessing the individual risk and use of restraints is in line with the High Court Judgement and is embedded in the establishments operating procedures. However, in this case the individuals who did not follow the procedures have been addressed, provided with a copy of the PPO report and recommendations (1 October 2020). They have personally demonstrated to the Governor their understanding of the High Court Judgement and how their decision making is demonstrated within this.	Complete Governor

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			<p>In addition to this, the Governors Order will be reissued as a reminder for all staff.</p> <p>All Duty Operational Managers will undertake a refresher on the importance of this consideration. Defensible decision E-Learning training will be mandated for all managers. Training will be delivered at HMP Channings Wood to the Senior Management Team and other managers on the 28 October by the National Safety team as part of wider Group training relating to this topic.</p> <p>The establishment will conduct a further review of the security escort risk assessment to ensure that it remains current and serves, not just as an assessment, but as a guide for managers to support defensible decision making. Questions relating to terminal illness and any other medical conditions will be included to alert assessing managers and act as a reminder of the importance of understanding and complying with the High Court Judgement when considering the use of restraints in relation to the actual risk the prisoner presents at the time. Once completed this will be reviewed and approved by Group Office.</p> <p>To ensure ongoing compliance, a new monthly check and review process will be introduced. All escort risk assessments will be assurance checked, this will be provided by the Head of Security and Operations via a monthly report to the Governing Governor.</p>	<p>November 2020</p> <p>October 2020 Group Safety Lead</p> <p>November 2020 Group Office</p> <p>November 2020 Head of Security & Operations</p>

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3	The Governor should share a copy of this report with the manager who authorised the use of restraints and discuss the Ombudsman's findings with him.	Accepted	Completed as above.	Complete Governor