

**Action Plan – Mr Anthony Hubbard at HMP Altcourse – Natural Causes on 27/07/2020**

<b>No</b>	<b>Recommendation</b>	<b>Accepted/ Not Accepted</b>	<b>Response</b>	<b>Target date for completion and function responsible</b>
1	The Head of Healthcare should ensure that all prisoners are assessed and reviewed by suitably qualified staff.	Accepted	A review of the Pharmacy Technicians role has been discussed and the on Site Pharmacist is now much more involved in the management of this especially regarding scope of practice. A review of the clinical Rota has also occurred to ensure that prisoners are all seen by the most suitable trained health professional for their needs (October 2020).	Complete  SMS Clinical Lead/Pharmacist
2	The Head of Healthcare should ensure that all healthcare staff are trained to use the National Early Warning Scores (NEWS) system.	Accepted	All Healthcare staff are required to complete NEWS 2 training, we have in addition introduced this within our induction booklet for all new starters with the expectation of online training to be completed for NEWS2 and a certificate issued. Whilst the programme has begun the aim is for this to be completed by June 2021. In addition a review of the NEWS2 training module is currently under way to ensure this is mandatory. The NEWS2 policy is also accessible to all staff. There have been laminated guidance sheets re NEWS2 placed within all our medical emergency bags on the wings, this includes the escalation protocol.	June 2021  Head of Healthcare
3	The Head of Healthcare should ensure that when a member of healthcare staff documents that they will add a prisoner to a waiting list to see a GP, that they complete that action.	Accepted	All staff have been advised in October 2020 re the importance of completing all actions for patients including booking appointments for GP.	Complete  SMS Clinical Lead
4	The Head of Healthcare should reiterate the importance of ensuring that referrals are made as documented.	Accepted	All staff have been re advised of the importance of ensuring they complete the actions including referrals to GPs (October 2020). All staff are aware of the ledgers and waiting lists process.	Complete  SMS Clinical Lead