

Action Plan – Mr Kevin Heron at HMP Wymott – Natural Cause on 01/09/2020

No	Recommendation	Accepted/ Not Accepted	Response	Target date for completion and function responsible
1	The Head of Healthcare should ensure that care plans are initiated and developed in a timely manner.	Accepted	<p>Staff were reminded that care plans should be implemented at the first initial consultation when seeing the healthcare professional. This will ensure that the patient is in agreement with the plan and level of care that they require.</p> <p>Staff have been reminded where the care plans are and how to implement them onto the system, they have also been shown how to adapt them to personalise them to each patient.</p> <p>The Community matron has been asked to commence an Audit to ensure that all patients with a Long Term Condition have a care plan in place.</p>	<p>Complete</p> <p>Head of Healthcare</p> <p>March 2021</p>
2	The Head of Healthcare should review the processes already in place, and the training given to healthcare staff for the completion of risk assessments.	Accepted	The band 6 team leader has been asked to lead on training all staff to ensure everyone is aware what risk assessment needs to be carried out. This training has not yet commenced, the date is to be confirmed.	<p>March 2021</p> <p>Head of Healthcare</p>
3	The Head of Healthcare should ensure that any meetings held about a prisoner's care are documented in their medical records in a timely manner.	Accepted	<p>Staff were reminded to ensure that they document as soon as an event has happened and to ensure that NMC guidelines are being followed. Staff are reminded on a regular basis regarding the importance of timely documentation.</p> <p>Documentation and record keeping is discussed at daily handover meetings.</p> <p>Staff are currently awaiting further record keeping training, this had been delayed due to COVID-19 restrictions for those coming into the prison.</p>	<p>Complete</p> <p>Head of Healthcare</p> <p>January 2021 (subject to COVID-19)</p>

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			A record Keeping audit is completed monthly, any areas of concern are highlighted with the individual.	