

Action Plan – Kevin Williams. HMP Lancaster Farms. Self-Inflicted. 15/05/2018

No	Recommendation	Accepted/Not Accepted	Response	Target date for completion and function responsible
1	The Director of Dovegate should ensure that all information that is relevant to a prisoner's risk of suicide and self-harm is included on their Person Escort Record (PER).	Accepted	To ensure that the risk of suicide and self-harm is mitigated in relation to individuals overnighting at HMP Dovegate and that all information relevant to a prisoners risk of suicide and self-harm is properly recorded, a system will be introduced with immediate effect, whereby the Personal Escort Record (PER) that accompanies a prisoner from the transferring establishment, is copied to the PER form that is sent with the prisoner to the forwarding establishment. This will also be updated with any additional information that has occurred during the overnight stay. The Custodial Operations Manager has provided a briefing to all Reception Managers who will oversee and monitor this process and which will be carried out as part of the Reception procedures.	Reception December 2018.