

**Action Plan – Mr Jamie Whyte at HMP Wayland – Self-Inflicted Death on 22/04/2020**

No	Recommendation	Accepted/ Not Accepted	Response	Target date for completion and function responsible
1	<p>The Governor should ensure that staff manage prisoners at risk of suicide and self-harm in line with PSI 64/2011, including that:</p> <ul style="list-style-type: none"> <li>• they consider all relevant information that affects risk when completing the immediate action plan and set appropriate levels of observations and caremap objectives;</li> <li>• they review the prisoner's level of risk whenever there is an event or change of circumstances that could impact on risk; and</li> <li>• ACCT reviews are multi-disciplinary.</li> </ul>	Accepted	<p>In April 2020 the weekly safety intervention meeting (SIM) was reviewed by the safety team who increased the frequency to one meeting per weekday. The SIM is multi-disciplinary and provides guidance on all areas of safety with a key focus on the ACCT process. In June 2020 a shared folder was created for the SIM minutes to be archived which all staff can access.</p> <p>ACCT quality assurance (QA) checks are completed weekly and feedback is given to staff and is also discussed during the SIM. The QA checks ensure that staff have considered all risk information and set appropriate observations, the reviews are multi-disciplinary, the caremap objectives are met and the general high standards of the ACCT document are maintained.</p> <p>A database was created in May 2020 which merged risk information from the offender management unit (OMU), the safety team and the chaplaincy. This enables key information, including any upcoming events or changes in circumstances, to be shared effectively and is used as an ongoing tool to evaluate risks and triggers. The database is updated frequently to inform the SIM committee of upcoming potential trigger dates and the individual's level of risk is reviewed following this and actions are agreed with the case manager.</p> <p>Suicide and Self-Harm (SASH) training is delivered to all staff on a rolling basis. The SASH training provides guidance on the ACCT process and includes case manager training. The SASH training was suspended due to the COVID-19 restrictions in 2020 and one to one case manager coaching sessions are being provided by the safety team during this time.</p>	Completed Head of Safety

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2	<p>The Governor should:</p> <ul style="list-style-type: none"> <li>• share this report with the SO in the segregation unit and discuss the Ombudsman's findings with him; and</li> <li>• review the SO's suitability to be an ACCT case manager or trainer.</li> </ul>	Accepted	<p>This report will be shared with the SO and the findings discussed with him by April 2021.</p> <p>The SO's case manager role will be reviewed in February 2021 by the Head of Safety and Deputy Governor and the outcome will be shared with him by April 2021.</p>	April 2021 Head of Safety and Deputy Governor
3	<p>The Governor should ensure that key workers are each allocated an average of 45 minutes per week to spend on key worker duties with each of their allocated prisoners, including having regular meaningful conversations, in line with HMPPS policy.</p>	Accepted	<p>Following the introduction of the Offender Management in Custody (OMiC) model during 2019, all staff were trained on the requirements for the delivery of key work and additional staffing enabled key work to increase in early 2020.</p> <p>The national requirements for the delivery of key work were suspended in March 2020 due to the introduction of extensive restrictions to social contact to manage the impact of Covid-19. Key work sessions were reduced to one weekly session for residents within the priority groups and one welfare check per month for all other residents. Key work is delivered in line with these requirements and sessions will increase as the restrictions are lifted.</p> <p>To further assist the increase of key work delivery following the restrictions being lifted, key worker training will be held in 2021 and all key workers will be reminded to have regular meaningful conversations during the training.</p> <p>The number of case allocations will be reviewed to ensure that each key worker has the correct number of cases and the regime will also be monitored to ensure that all key workers are allocated the correct amount of time to deliver</p>	September 2021 Deputy Governor

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			the key work sessions, in line with the requirements.	