

**Action Plan – Mr David Lee-Channing at HMP Leicester – Natural Causes on 09/04/2020**

| <b>No</b> | <b>Recommendation</b>   | <b>Accepted/<br/>Not<br/>Accepted</b> | <b>Response</b>  | <b>Target date for<br/>completion and<br/>function<br/>responsible</b> |
|-----------|---|---------------------------------------|--|--|
| 1         | The Head of Healthcare should ensure that healthcare staff create care plans for all prisoners with diabetes.   | Accepted                              | <p>Advanced Nurse Practitioner is now responsible for running regular reports on SystemOne to identify all patients who have been diagnosed with a long-term condition. All patients have an annual review and a care plan developing as a minimal. (February 2021).</p> <p>Additionally, there is an established audit to evidence care plans.</p>  | <p>Complete</p> <p>Head of Healthcare</p>                              |
| 2         | <p>The Governor and Head of Healthcare should ensure that all staff undertaking risk assessments for prisoners taken to hospital understand the legal position on the use of restraints and that, in all cases:</p> <ul style="list-style-type: none"> <li>• healthcare staff complete the medical information section of the escort risk assessment to say whether the prisoner's current medical condition affects their mobility and risk of escape; and</li> <li>• authorising managers show that they have taken this information into account when assessing a prisoner's current level of risk.</li> </ul> | Accepted                              | <p>For all planned hospital journeys escorts risk assessments are completed in advance of the appointments by a member of the clinical team. These are taken to the security team office for processing.</p> <p>If the transfer to hospital is non-urgent (via taxi) then the clinician / admin team will ensure that the risk assessment is completed as soon as possible and taken to the security office. Oscar 1 will generally co-ordinate this process</p> <p>If the hospital admission is an emergency transfer via ambulance then the clinician's responding to the emergency will ensure that all relevant health information is handed over / completed on the medical section of the risk assessment form. This includes recording the prisoner's mobility and physical health.</p> <p>Checks have been completed (in February 2021) to ensure that the most current and up to date risk assessment form is being used by healthcare staff; all new staff are given support to understand the importance of recording accurate and appropriate information, to enable a decision to be made. This training is given during their formal induction period.</p> | <p>Complete</p> <p>Governor &amp; Head of Healthcare</p>               |

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| 3         | <p>The Governor should ensure that:</p> <ul style="list-style-type: none"> <li>• a senior manager is informed whenever a healthcare professional requests the removal of restraints; and</li> <li>• the reasons are recorded if the request is not agreed.</li> </ul>                                     | Accepted                              | The risk assessment has been changed to allow this to be recorded and a response from the senior manager is documented.   | Complete<br><br>Governor   |
| 4         | The Governor should ensure that all staff who act as Duty Governor have received the necessary training to perform the role.  | Accepted                              | All of the managers who perform this role have been assessed as suitable to be able to complete the role and there is continuous development as changes to policy and procedures are made.  | Governor<br><br>Complete   |
| 5         | <p>The Governor should ensure, in line with PSI 64/2011, that:</p> <ul style="list-style-type: none"> <li>• staff notify a prisoner's next of kin as soon as possible when they become seriously ill; and</li> <li>• every contact with the next of kin is recorded in the family liaison log.</li> </ul> | Accepted                              | <p>An Email has been sent out in July 2021 to all Custodial Managers and Governor Grades, copied to head of health Care and FLO's giving guidance on notifying next of kin:</p> <p><i>“Where it is reported, either by our own Health Care staff or external hospital staff, that a prisoner has become seriously ill, we have a duty to notify their next of kin as soon as possible. A Family Liaison Officer (FLO) must be appointed and every contact made with the family is to be recorded within the family Liaison log. Where an FLO is not available immediately, a C/M or the Duty Governor will contact the next of kin and record the contact in the Family Liaison Log.”</i></p> | Complete<br><br>Governor   |