

Action Plan – Mr Martin Todd at HMP Whatton – on 25/10/2020

No	Recommendation	Accepted/ Not Accepted	Response	Target date for completion and function responsible
1	The Head of Healthcare should review the current practice of merging the first and secondary reception screenings and discuss ways to deliver optimum screening standards and quality care planning with clinical commissioners.	Accepted	Changes to screening have been implemented to separate the first and second screening. This was completed in February 2021. This is now reported as a performance data measure.	Complete Head of Healthcare
2	The Head of Healthcare should ensure that: • audits of in-cell possession of medication are completed; and • individual risk assessments are completed before prisoners are allowed to hold their medication in their possession.	Accepted	Audits are undertaken based on intelligence received, process and documentation in place. Staff will be reminded of the process and the need to scan to S1 records. Risk assessments are completed prior to prisoners being allowed to hold in possession medication. The document is signed and scanned into the S1 record. Staff will be reminded of the process as part of learning the lessons and daily feedback.	Complete Head of Healthcare Complete Head of Healthcare
3	The Governor and Head of Healthcare should ensure that the local policy on allowing prisoners to have controlled drugs in their possession during the pandemic is in line with national policy.	Accepted	The local policy was reviewed at the end of May 2021 and updated to reflect national policy and agreed by both parties.	Complete Head of Healthcare

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4	The Governor and Head of Healthcare should ensure that relevant current and historic risk information relating to medication misuse is provided to healthcare staff in order to help support safer and informed decision-making.	Accepted	<p>The process for sharing of intelligence relating to medication misuse has been confirmed with Security and is in place. Intelligence reports relating to the misuse of medication are disseminated to the Healthcare team for information or action. A member of the Healthcare team attends the monthly Security Committee, where emerging threats relating to the misuse of medication are discussed.</p> <p>The documented process will be available for all Healthcare staff at the end of June 2021, via an email and briefing.</p>	<p>30 June 2021</p> <p>Head of Healthcare</p>
5	The Governor should ensure that staff understand that they need to satisfy themselves of the wellbeing of all prisoners during the morning unlock.	Accepted	<p>A Notice to Staff was published in April 2020 with the specific instruction that staff are satisfied that cell occupants are responsive during all roll checks.</p> <p>Additionally, the Local Security Strategy (LSS) has been updated to ensure that staff are completely satisfied that cell occupants are responsive at roll checks.</p> <p>Night's instruction - LSS 8.1.8:</p> <ol style="list-style-type: none"> 1. Night patrols must satisfy themselves that the correct prisoner(s) is/are in the cell at all roll checks. 2. Night patrols must be completely satisfied that the occupant(s) of the cell is/are responsive, this may be by detecting clear bodily movement, i.e. a limb move, a verbal response or obvious breathing. 	<p>Complete</p> <p>Governor</p>

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			Day/General instruction - LSS 6.12.4: 1. Staff must satisfy themselves that the correct prisoner(s) is/are in the cell at all roll checks. 2. Staff must be completely satisfied that the occupant(s) of the cell is/are responsive, this may be by detecting clear bodily movement, i.e. a limb move, a verbal response or obvious breathing.	
6	The Governor should ensure that this report is shared with Officer A and that a senior manager discusses the Ombudsman's findings with them.	Accepted	Officer A no longer works at HMP Whatton and has taken up a post outside of HMPPS.	Complete