

Action Plan – Death of a Young Person at HMPYOI Cookham Wood – Natural Causes on 27/06/2019

No	Recommendation	Accepted/ Not Accepted	Response	Target date for completion and function responsible
1	The Head of Healthcare should ensure that healthcare staff routinely request community medical records for newly arrived prisoners.	Accepted	<p>The Head of Healthcare implemented a system in January 2020, to ensure staff request all medical records and these are stored on the healthcare database for newly arrived prisoners.</p> <p>Access to community GP medical records will however be immediate with a new system that is currently in development. The current database used by prison healthcare, SystemOne will link into the external GP systems and upon registration patients notes will transfer automatically. The implementation of this new year system is subject to IT and governance approval.</p>	<p>Complete</p> <p>Head of Healthcare</p> <p>2021</p>
2	<p>The Governor should ensure that:</p> <ul style="list-style-type: none"> • all young people receive a suitable gym induction and that a record of their induction is stored securely; and • staff supervising physical education observe and appropriately monitor young people at all times. 	Accepted	<p>The Induction process for all newly received young people has recently been reviewed in late 2019/early 2020 and revised so that;</p> <ul style="list-style-type: none"> • All young people will receive a gym induction and records will be stored securely. Processes have been introduced so that should a young person miss this session for any reason, for example by attending Court or any other reason, they will do so as a separate “catch up” module within the Induction process. • All staff supervising physical education have been reminded of the importance of appropriately monitoring and supervising young people at all times. 	<p>Complete</p> <p>Head of Communities</p>
3	The Governor should ensure that a copy of this report is shared with the PEI and that a senior manager	Accepted	A copy of the Prisons and Probation Ombudsman’s Report has been shared with the PEI by the Deputy Governor, in February 2020, and its contents	Complete

Action Plan – Death of a Young Person at HMPYOI Cookham Wood – Natural Causes on 27/06/2019

No	Recommendation	Accepted/ Not Accepted	Response	Target date for completion and function responsible
	discusses the Ombudsman's findings with him.		discussed, in particular the importance of maintaining supervision of young people at all times.	Deputy Governor
4	The Governor should ensure that staff call an ambulance immediately when a medical emergency code is called and that the prison's local emergency response policy is revised to reflect this requirement.	Accepted	<p>It is already establishment policy that an ambulance is summoned immediately, in line with national instructions, upon the use of a medical emergency code. However, as has become clear during the course of the PPO investigation, not all staff within the establishment are fully conversant with this requirement.</p> <p>The establishment's Safety team will raise awareness of this requirement, through briefings and notices and will re-issue previously issued guidance to staff working in the communications room. This will be assured by follow-up checks, by staff from the Safety team, to ensure that staff have a full understanding of requirements and are compliant with policy.</p>	Complete Head of Safety